



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,
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F.110225/14/2012/KVS(HQ)/Audit

Dated:- 01.01.2014

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional offices

Subject:- Settlement of Outstanding Internal Audit Paras.

Madam/Sir,

This has a reference to this office letter of even no dated 19/09/2012 and 18/12/2012 vide which necessary instructions for settlement of outstanding paras were issued to all Regional Offices and ZIETs. However it is observed from the data made available to this office that despite the issue of repeated instructions by this office from time to time the number of outstanding paras still remain on higher side and a good number of Regional Offices are having the outstanding paras beyond the reasonable limit. It appears that concrete steps are not being taken by Regional Offices and Vidyalayas for settlement of old outstanding paras. It is pertinent to mention here that the issue of non settlement of outstanding paras has been viewed very seriously by the Finance Committee of KVS time and again. In addition to the above, the audit team CAG of O/O has also made adverse remarks for non settlement of Internal Audit Paras particularly the paras of more than 2 years old.

2. It is further stated that Commissioner, KVS desired to know the age wise details of outstanding Internal Audit Paras in the given format along with the action taken Report for the settlement of Internal Audit Paras which are lying unsettled for more than two years for a detailed review in the ensuing Monthly Review Meeting likely to be held in the last week of January 2014.

You are once again requested to take all effective steps for speedy settlement of outstanding paras.

(2)

FORMAT

Name of the Regional office/ZIET

Sr. no	Total number of Internal Audit Paras as on date.	Year of Audit Report.	Number of outstanding Paras up to one year.	Number of outstanding paras up to two years.	Number of outstanding Paras related to more than two years.	Action taken for settlement of Internal Audit Paras.
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The required information in the ibid format and action taken report for the settlement of outstanding paras should reach this office latest by 20th January 2014 through e-mail (auditsection.section@gmail.com) without fail.

Yours faithfully,


(S.Muthusivam)
Assistant Commissioner (Fin)

Copy to:

- 1) PS to Joint Commissioner (Fin), KVS HQ New Delhi
- 2) PA to Deputy Commissioner (Fin), KVS HQ New Delhi
- 3) Finance Officer, KVS All Regional Offices.
- 4) Finance Officer, (Audit), KVS HQ New Delhi


03/01/04
Assistant Commissioner (Fin)