



केंद्रीय विद्यालय संगठन

केंद्रीय विद्यालय संगठन Kendriya Vidyalaya Sangathan  
18, संस्थानिक क्षेत्र/ 18, Institutional Area  
शहीद जीत सिंह मार्ग/ Shaheed Jeet Singh Marg  
नई दिल्ली-16/ New Delhi - 16

F.No.110239/51/Cir./2015/KVS (Budget/859

Dated:11.06.2015

The following orders issued by Government of India are uploaded on the KVS Website for information and necessary action.

1. G.I., M.H.,O.M.No.S.11030/55/2012- CGHS (P), dated 24-3-2015 regarding revised timings for CGHS Wellness Centres.
2. G.I., CGHS, O.M.No.19-3/2014/ADMIN (129)/1240, dated 25-3-2015 regarding fresh empanelment of Hospitals, Diagnostic/Imaging Centres, Exclusive Eye and Dental Clinics under CGHS Bangalore, through Continuous Empanelment Scheme.
3. G.I.,M.H.,O.M.No.S.14021/29/2013-MS, dated 25-3-2015 regarding recognition of Rockland Hospital, Manesar, Gurgaon-122051(Haryana) for treatment of Central Government employees under CS (MA) Rules, 1944.
4. G.I.,M.H.,O.M.No.s.14021/01/2013-MS, dated 25-3-2015 regarding renewal of recognition of Kavde Nursing Home, Uttam Nagar, Pune-411023(Maharashtra) for treatment of Central Government employees under CS(MA) Rules,1944.
5. G.I.,M.H.,O.M.No.S.14021/05/2015-MS, dated 31-3-2015 regarding renewal for Empanelment of New Pandey Hospital,Shanichara, Hoshangabad-461001(Madhya Pradesh) for treatment of Central Government employees under CS(MA) Rules,1944.
6. G.I.,CGHS, O.M.No.6-108/CGHS/Gr.Cell/2014/HEC, dated 8-4-2015 regarding suspension of empanelment of 'Saket City Hospital, New Delhi' from the list of Hospitals/Centres empanelled under CGHS.
7. G.I., Dept. of Per. & Trg., O.M.No.4/6/2008-Estt.(Pay II), dated 24-3-2015 regarding revision of Special Allowance and Cash Handling Allowance as a result of enhancement of Dearness Allowance with effect from 1-1-2014.
8. G.I., Dept. of Pen. & P.W., O.M.No.38/50/2012-P&PW (A), dated 23-12-2014 regarding amendment to Central Civil Services (Pension) Rules.
9. G.I., Dept. of Pen. & P.W., O.M.No.F.No.4/2/2014-P&PW (Co-ord.), dated 30-3-2015 regarding amendment to Central Civil Services (Pension) Rules.
10. G.I.,Dept. of Pen. & P.W., O.M.No.1/19/2014-P&PW (E), dated 31-3-2015 regarding enrolment for Aadhaar number and its seeding in pension records of all pensioners and family pensioners.
11. G.I., Dept. of Per. & Trg., Notfn.F.No.19011/03/2013-Estt.(AL), dated 27-3-2015 regarding amendment to the Central Civil Services(Joining Time)Rules,1979.
12. G.I.,Dept. of Per. & Trg.,O.M.No.F.No.31011/3/2015-Estt.(A-IV), dated 1-4-2015 regarding LTC Claims – Need for observing prescribed procedures.

Copies of the aforesaid orders may now be got downloaded from the KVS Website for office record.



(S.Muthusivaram) 06/11/20  
Asstt. Commissioner (Fin.)  
Tel. 011-26523070

**Distribution:**

1. The Deputy Commissioner, KVS, All ROs.
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5. The General Secretary, All Recognized Associations.
6. The Director, ZIET Gwalior, Mumbai, Mysore, Chandigarh & Bhubaneswar.
7. The Deputy Commissioner, (EDP), KVS (HQ.) with the request to upload the above circulars on the KVS Web site.
8. RTI Cell KVS (HQ.)
9. Guard file.

G.I., M.H., O.M.No.S.11030/55/2012-CGHS (P),  
dated 24-3-2015

### **Revised timings for CGHS Wellness Centres**

The undersigned is directed to refer to the OM of even number, dated the 26<sup>th</sup> March, 2013 vide which the revised timings of 8.00 a.m. to 3.00 p.m. in the CGHS Wellness Centres were enforced with effect from 1<sup>st</sup> April, 2013. This Ministry has received representations from association of doctors of CGHS (All India G.D.M.O. Association) and other sections of CGHS beneficiaries for change in duty hours/timings of the Wellness Centres. In this regard, after due consideration, it has been decided to further revise the timings of CGHS Wellness Centres from the current timings of 8.00 a.m. to 3.00 p.m. to the revised timings of 7.30 a.m. to 2.00p.m. as per the following details:

1. The CGHS Wellness Centres will be functional from 7.30 a.m. to 2.00 p.m. without a lunch break, on a trial basis for three months with effect from 1<sup>st</sup> April, 2015.
2. The CGHS Wellness Centres in New Delhi which are currently functional for 24 hours, will continue to function as usual in shifts.
3. The new timings will be applicable to all CGHS Wellness Centres in all CGHS cities across the country.
4. The new timings would also apply to the AYUSH dispensaries / units under CGHS all over the country.

**The new timings for CGHS Wellness Centres will be effective from 1st April, 2015 on a trial basis for three months. Further decision in the matter will be taken after considering feedback to this change.**

**This issues with the approval of Minister of Health and Family Welfare.**

**Fresh empanelment of Hospitals, Diagnostic / Imaging Centres,  
Exclusive Eye and Dental Clinics under CGHS Bangalore,  
through Continuous Empanelment Scheme**

With reference to O.M. No. S. 11045/36/2012/CGHS/HEC, dated 10-12-2014, the undersigned is directed to state that, Continuous Empanelment Scheme has been initiated in CGHS Bangalore, for empanelment of Hospitals, Diagnostic / Imaging Centres, Exclusive Eye and Dental Clinics.

After following the due process, the following HCO's as per enclosed list, were finalized as per the terms and conditions laid down in the OM, dated 10-12-2014. These hospitals have accepted the CGHS rates, signed MOA and have executed Performance Bank Guarantee.

Accordingly, these hospitals are empanelled and shall be considered as included in the existing list of hospitals notified *vide* this office O.M. No. 19-3/2014/ADMN. (D9)/5287, dated 13-11-2014 and No. 19-3/2014/ADMN. (129)/704, dated 20-2-2015 at the same terms and conditions.

**HOSPITALS - BANGALORE**

Sl. No.	Name of the Hospitals	Address and Tel. No.	NABH Accredited / Non-NABH	Facilities Empanelled for
1.	Mallya Hospital	Mallya Hospital No. 2 Vittal Mallya Road Bangalore - 560 001. Ph: 080 22277979	NON-NABH	Cardiology, Cardiothoracic Surgery, Dentistry, Dermatology, Endocrinology, ENT, Gastroenterology, General and Minimal Invasive Surgery, Internal Medicine, Maxillofacial Neonatology, Nephrology, Neurology, Neuro Surgery, Obstetrics and Gynaecology, Oncology, Onco Surgery, Ophthalmology, Orthodontist, Orthopaedics, Paediatrics, Paediatric, Cardiology, Paediatric Surgery, Plastic Surgery, Preventive Health Checkups, Psychiatry, Pulmonary Medicine, Radiology, Speech Therapy, Urology, Vascular Surgery.
2.	Narayana Hrudayalaya	Narayana Hrudayalaya No. 258/A, Bommasandra Industrial Area, Hosur Road, Bangalore - 560 099 Ph. No. 080-71222222	NABH	Anaesthesiology, CT Scan (64 Slice), Dentistry and Implantology, Day Care Center, Implantology, Dermatology, Diabetology, Dialysis, Oncology, Histopathology, Gastroenterology, Medical Oncology, Microbiology, Molecular Diagnostics, MRI (1.5 Tesla), Multi Organ Transplant, Nephrology, Nuclear Medicine, Obstetrics and Gynaecology, Oncoplastic Breast Surgery, Paediatric, PET-CT, Pulmonology, Rheumatology, Serology, Stem Cell Banking, Stress Counselling, Telemedicine, Thoracic Surgery, Transfusion Medicine, Urology, Diagnostic services including Haematology, Biochemistry, Pathology, Serology, Immunology, Radiological services.
3.	Sagar Hospital Banshankari	Sagar Hospital Banshankari Shavige Malleshwara Hills Kumaraswamy Layout Banshankari Bangalore- 560 078. Ph. No. 080-4299 9999	NON-NABH	Anaesthesiology, Cardiology, Cosmetic / Plastic Surgery, Dental, Dermatology, Diabetics and Endocrinology, Dietary and Nutrition, ENT, Gastroenterology, General Surgery, Geriatrics, Neonatology, Nephrology, Neurosurgery, Obstetrics and Gynaecology, Oncology-Medical / Surgical, Ophthalmology, Orthopaedics, Pathology and Laboratory Services, Paediatrics, Physiotherapy, Psychology, Pulmonology / Respiratory Medicine, Radiology and Imaging

1	2	3	4	5
				Services, Rheumatology, Reconstructive Surgery, Transfusion Medicine Urology, Vascular Surgery, Diagnostic Services.
4.	Sagar Hospital Jayanagar	Sagar Hospital Jayanagar No. 44/54 30th Cross Tilaknagar Jayanagar Ext. Bangalore - 560 041 Ph. No: 080-4288 8550	NON- NABH	Anaesthesiology, Cardiology, Cosmetic / Plastic Surgery, Dental, Dermatology, Diabetics and Endocrinology Dietary and Nutrition, ENT, Gastroenterology, General Surgery, Geriatrics, Neonatology, Nephrology Neurosurgery, Obstetrics and Gynecology, Oncology-Medical / Surgical, Ophthalmology, Orthopaedics, Pathology and Laboratory Services, Paediatrics, Physiotherapy, Psychology, Pulmonology / Respiratory Medicine, Radiology and Imaging Services, Rheumatology, Reconstructive Surgery, Transfusion Medicine Urology, Vascular Surgery, Diagnostic Services.
5.	Vydehi Institute of Medical Science and Research Centre	Vydehi Hospital, #82, EPIP Area, Whitefield, Bangalore - 560 066. Ph. No: 080 28413381/ 82 / 83	NON- NABH	Cardiology, Cardio Thoracic and Vascular Surgery, Oncology, Urology, Nephrology, Neonatology, Plastic Surgery, Cranio-Maxillofacial Surgery, Neurosurgery, Gastroenterology, Endocrinology, Endocrine Surgery, OBG
6.	Sri Shankara Cancer Hospital and Research Centre	Sri Shankara Cancer Hospital and Research Centre (A unit of Sri Shankara Cancer Foundation) 1 <sup>st</sup> Cross, Shankarapuram, Basavangudi, Bengaluru - 560 004. Ph. No: 080-26981065	NON- NABH	Radiology, Radiation Oncology, Medical Oncology, Surgical Oncology, Anaesthesiology, Gastroenterology, Urology, Psycho-Oncology / Psychiatry, Plastic and Reconstructive Surgery, Neurosurgery, Paediatric Surgery, Pulmonology, Orthopaedics, Physiotherapy, Blood Transfusion services, Diagnostic Services.
7.	Trinity Hospital and Heart Foundation	Trinity Hospital and Heart Foundation Near R.V. Teachers College Circle, Basavanagudi, Bengaluru - 560 004 Ph. No: 080-40136999	NON- NABH	Cardiology, General Surgery, Urology / Nephrology, Orthopaedics, Dialysis, Diagnostic Services.

1	2	3	4	5
8.	KIMS Hospital and Research Center	KIMS Hospital and Research Center K.R. Road, V.V. Puram, Bengaluru - 560 004 Ph. No. 080-26624870 / 26607985	NON-NABH	General Medicine, General Surgery, Emergency Services, Obstetric and Gynaecology, Orthopaedics-Joint Replacements and Spine Surgeries, Paediatrics, E.N.T., Ophthalmology, Skin and STD, Psychiatry, Community Medicine, Dental, Anaesthesiology, Radiology, Cardiology and Cardio-thoracic Surgery, Neuro Surgery, Neurology, Urology, Nephrology, Paediatric Surgery, Gastroenterology, Plastic Surgery, Oncology, Vascular Surgery, Diagnostic Services.

### EXCLUSIVE EYE CENTRES - BANGALORE

Sl. No.	Name of the Exclusive Eye Centres	Address and Tel. No.	NABH / Non-NABH	Empanelled As
1.	Bangalore Nethralaya	Bangalore Nethralaya #946, 21 <sup>st</sup> Main, Near BDA Complex, Banasankari, 2 <sup>nd</sup> Stage, Bengaluru - 560 070. Ph. No. 080-65375566	NON-NABH	Exclusive Eye Care Centre
2.	Samprathi Eye Hospital and Squint Centre	Samprathi Eye Hospital and Squint Centre #11/3, Railway Parallel Road, Kansara Park West, Bengaluru - 560020 Ph. No. 080-23367544	NON-NABH	Exclusive Eye Care Centre
3.	Nelviggi Eye Hospital and Surgical Centre	Nelviggi Eye Hospital and Surgical Centre No. 446/21, Above Vijaya Bank, 3 <sup>rd</sup> Floor, Opposite Amba Bajaj Showroom, Bellandur Circle, Bengaluru - 560 103. Ph. No. 080-65756600 / 080-25742525	NON-NABH	Exclusive Eye Care Centre
4.	Retina Institute of Karnataka	Retina Institute of Karnataka #122, 5 <sup>th</sup> Main Road, Chamarajpet, Bengaluru - 560 018. Ph. No. 080-22410106	NON-NABH	Exclusive Eye Care Centre
5.	Aditya Netralaya	Aditya Netralaya #244, 7 <sup>th</sup> Cross, VI Block, III Phase, 3 <sup>rd</sup> Stage, BSK, Bengaluru - 560 085 Ph. No. 080-26695392	NON-NABH	Exclusive Eye Care Centre

### EXCLUSIVE DENTAL CLINICS - BANGALORE

Sl. No.	Name of the Exclusive Dental Centres	Address and Tel. No.	NABH / Non-NABH	Empanelled for
1.	Dental Health Clinic	Dental Health Clinic No. 150, 5 <sup>th</sup> Cross, Koramangala, 5 <sup>th</sup> Block, Next to Juice Junction, Bengaluru - 560 095.	NON-NABH	Dental Care

2013-14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

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**Recognition of Rockland Hospital, Manesar, Gurgaon - 122 051  
(Haryana) for treatment of Central Government employees  
under CS (MA) Rules, 1944**

The undersigned is directed to say that the proposal received for recognition of Rockland Hospital, Manesar, Gurgaon (Haryana) for treatment of Central Government Employees and their family members under CS (MA) Rules, 1944 has been examined in this Ministry and found to be in order. It has been decided to grant recognition to the Rockland Hospital, Manesar, Gurgaon (Haryana) under Central Services (Medical Attendance) Rules, 1944.

2. The Schedule of charges for the treatment of Central Government Employees and the members of their family under the CS (MA) Rules, 1944, will be the rates fixed for CGHS, Gurgaon. The approved rates are available on the website of CGHS (<http://msotransparent.nic.in/cghsnew/index.asp>) and may be downloaded / printed.

3. The undersigned is further directed to clarify as under:—

(a) "Package Rate" shall mean and include lumpsum cost of in-patient treatment / day care / diagnostic procedure for which a CS (MA) beneficiary has been permitted by the competent authority or for treatment under emergency from the time of admission to the time of discharge, including (but not limited to) — (i) Registration charges, (ii) Admission charges, (iii) Accommodation charges including patient's diet, (iv) Operation charges, (v) Injection charges, (vi) Dressing charges, (vii) Doctor / consultant visit charges, (viii) ICU / ICCU charges, (ix) Monitoring charges, (x) Transfusion charges, (xi) Anaesthesia charges, (xii) Operation theatre charges, (xiii) Procedural charges / Surgeon's fee, (xiv) Cost of surgical disposables and all sundries used during hospitalization, (xv) Cost of medicines, (xvi) Related routine and essential investigations, (xvii) Physiotherapy charges, etc, (xviii) Nursing care and charges for its services.

(b) Cost of Implants is reimbursable in addition to package rates as per CGHS ceiling rates for implants.

(c) Treatment charges for new born baby are separately reimbursable in addition to delivery charges for mother.

(d) Rockland Hospital, Manesar, Gurgaon (Haryana) shall not charge more than the package rates fixed for CGHS, Gurgaon.

(e) Expenses on toiletries, cosmetics, telephone bills, etc. are not reimbursable and are not included in package rates.

4. Package rates envisage duration of indoor treatment as follows:

- Up to 12 days : for Specialized (Super Specialities) treatment
- Up to 7 days : for other Major Surgeries
- Up to 3 days : for Laparoscopic surgeries / normal deliveries
- 1 day : for day care / Minor (OPD) surgeries.

No additional charge on account of extended period of stay shall be allowed if that extension is due to infection or the consequences of surgical procedure or due to any improper procedure and is not justified.

In case, there are no CGHS prescribed rates for any test / procedure, then AIIMS rates are applicable. If there are no AIIMS rates, then reimbursement is to be arrived at by calculating admissible amount item-wise (e.g. room rent, investigations, cost of medicines, procedure charges, etc.) as per approved rates / actually, in case of investigations.

5. (a) CS (MA) beneficiaries are entitled to facilities of private, semi-private or general ward depending on their basic pay. The entitlement is as follows:—

Sl. No.	Pay drawn in pay band	Ward Entitlement
1.	Up to ₹ 13,950	General Ward
2.	₹ 13,960 to 19,530	Semi-Private Ward
3.	₹ 19,540 and above	Private Ward

(b) The package rates given in rate list of CGHS are for semi-private ward.

(c) The package rates prescribed are for semi-private ward. If the beneficiary is entitled for general ward, there will be a decrease of 10% in the rates; for private ward entitlement there will be an increase of 15%. However, the rates shall be same for investigation irrespective of entitlement, whether the patient is admitted or not and the test, *per se*, does not require admission.

6. The hospital shall charge from the beneficiary as per the CGHS prescribed rates or its own rate list, whichever is lower. The hospital shall charge CGHS Non-NABH Gurgaon rates.

7. (a) The maximum room rent admissible for different categories would be:

General ward	₹ 1,000 per day
Semi-private ward	₹ 2,000 per day
Private ward	₹ 3,000 per day
Day care (6 to 8 Hrs.)	₹ 500 (same for all categories)

(b) Room rent mentioned above at (a) above is applicable only for treatment procedures for which there is no CGHS prescribed package rate.

Room rent will include charges for occupation of bed, diet for the patient, charges for water and electricity supply, linen charges, nursing charges and routine upkeeping.

(c) During the treatment in ICCU / ICU, no separate room rent will be admissible.

(d) Private ward is defined as a hospital room where single patient is accommodated and which has an attached toilet (lavatory and bath). The room should have furnishings like wardrobe, dressing table, bed-side table, sofa set, etc. as well as a bed for attendant. The room has to be air-conditioned.

(e) Semi-private ward is defined as a hospital room where two to three patients are accommodated and which has attached toilet facilities and necessary furnishings.

(f) General ward is defined as hall that accommodates four to ten patients.

(g) Normally the treatment in higher category of accommodation than the entitled category is not permissible. However, in case of an emergency when the entitled category accommodation is not available, admission in the immediate higher category may be allowed till the entitled category accommodation becomes available. However, if a particular hospital does not have the ward as per entitlement of beneficiary, then the



hospital can only bill as per entitlement of the beneficiary even though the 7  
treatment was given in higher type of ward.

If, on the request of the beneficiary, treatment is provided in a higher category of ward, then the expenditure over and above entitlement will have to be borne by the beneficiary.

8. In case of non-emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the empanelled hospitals of his/her choice (provided the hospital is recognized for that treatment procedure / test), after the specific treatment / investigation has been advised by Authorized Medical Attendant and on production of valid ID card and permission letter from his/her concerned Ministry / Department.

9. The hospital shall honour permission letter issued by competent authority and provide treatment / investigation facilities as specified in the permission letter.

10. The hospital shall also provide treatment / investigation facilities to the CGHS beneficiaries and their eligible dependent family members at its own rates or rates approved under CS (MA) Rules, whichever is lower. The hospital shall provide treatment to pensioner CGHS beneficiaries after authentication through verification of valid CGHS Cards.

11. However, pensioner CGHS beneficiaries would make payment for the medical treatment at approved rates as mentioned above and submit the medical reimbursement claim to the Additional Director, CGHS through the CMO in charge of the CGHS Wellness Centre, where the CGHS Card of the beneficiary is registered.

12. In case of emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the empanelled hospitals of his/her choice (provided the hospital is recognized for that treatment procedure / test), on production of valid ID card, issued by competent authority.

13. During the in-patient treatment of the CS (MA) beneficiary, the Hospital will not ask the beneficiary or his attendant to purchase separately the medicines / sundries / equipment or accessories from outside and will provide the treatment within the package rate, fixed by the CGHS which includes the cost of all the items.

14. In case of treatment taken in emergency in any non-recognized private hospitals, reimbursement shall be considered by competent authority at CGHS prescribed Package Rates only.

15. If one or more minor procedure is part of a major treatment procedure, then package charges would be applicable for major procedure and only 50% of charges for minor procedure.

16. Further, the Rockland Hospital, Manesar, Gurgaon (Haryana) shall undertake the pre-investigations / diagnostic tests / consultations / examinations as a service provider for conducting the Annual Medical Examination of the Civil Services, Group 'A' Officers of above 40 years of age as per the prescribed protocol for Annual Medical Examination, as per Annexure (*not printed*). 8

17. The hospital will not charge the Central Government Employees who come for Annual Medical Examination more than ₹ 2,000 for conducting the prescribed medical examinations of the male officers and ₹ 2,200 for female officers, who come to the hospital with the requisite permission letter from their Department / Ministry concerned. The above rates for Annual Medical Examination are valid until such time when the above rates are revised by the Central by the Government.


18. Any legal liability arising out of such services shall be the sole responsibility and shall be dealt with by the concerned empanelled hospital. Services will be provided by the Hospital as per the terms given above.

19. Ministry of Health and Family Welfare reserves the right to withdraw / cancel the above recognition without assigning any reason.

20. The order takes effect from the date of issue of the O.M.

21. The authorities of Rockland Hospital, Manesar, Gurgaon (Haryana) will have to enter into an agreement with the Government of India to the effect that the Hospital will charge from the Central Government employees at the rates fixed by the Government and they will have to sign a Memorandum of Understanding (MoU) within a period of 3 months from the date of issue of the above-mentioned OM failing which the Hospital will be derecognized (Two original copies of MoU duly signed by the Hospital to be sent for acceptance). Subject to above, the Hospital can start treating Central Government employees covered under CS (MA) Rules, 1944.

22. A communication in acceptance of the Para. 21 above may be sent to the undersigned within a week from the receipt of this Office Memorandum.



**Renewal of recognition of Kavde Nursing Home, Uttam Nagar,  
Pune - 411 023 (Maharashtra) for treatment of  
Central Government employees under CS (MA) Rules, 1944**

The undersigned is directed to say that the proposal received for renewal of recognition of Kavde Nursing Home, Uttam Nagar, Pune (Maharashtra) for treatment of Central Government Employees and their family members under CS (MA) Rules, 1944 has been examined in this Ministry and found to be in order. It has been decided to renew the recognition of Kavde Nursing Home, Uttam Nagar, Pune (Maharashtra) under Central Services (Medical Attendance) Rules, 1944.

2. The Schedule of charges for the treatment of Central Government Employees and the members of their family under the CS (MA) Rules, 1944, will be the rates fixed for CGHS, Pune. The approved rates are available on the website of CGHS (<http://msotransparent.nic.in/cghsnew/index.asp>) and may be downloaded / printed.

3. The undersigned is further directed to clarify as under:—

(a) "Package Rate" shall mean and include lumpsum cost of in-patient treatment / day care / diagnostic procedure for which a CS (MA) beneficiary has been permitted by the competent authority or for treatment under emergency from the time of admission to the time of discharge, including (but not limited to) — (i) Registration charges, (ii) Admission charges, (iii) Accommodation charges including patient's diet, (iv) Operation charges, (v) Injection charges, (vi) Dressing charges, (vii) Doctor / consultant visit charges, (viii) ICU / ICCU charges, (ix) Monitoring charges, (x) Transfusion charges, (xi) Anaesthesia charges, (xii) Operation theatre charges, (xiii) Procedural charges / Surgeon's fee, (xiv) Cost of surgical disposables and all sundries used during hospitalization, (xv) Cost of medicines, (xvi) Related routine and essential investigations, (xvii) Physiotherapy charges, etc., (xviii) Nursing care and charges for its services.

(b) Cost of implants is reimbursable in addition to package rates as per CGHS ceiling rates for implants.

(c) Treatment charges for new born baby are separately reimbursable in addition to delivery charges for mothers.

(d) Kavde Nursing Home, Uttam Nagar, Pune (Maharashtra) shall not charge more than the package rates fixed for CGHS, Pune.

(e) Expenses on toiletries, cosmetics, telephone bills, etc., are not reimbursable and are not included in package rates.

4. Package rates envisage duration of indoor treatment as follows:—

- |               |  |
|---------------|--|
| Up to 12 days | : for Specialized (Super Specialities) treatment |
| Up to 7 days  | : for other Specialities                         |
| Up to 3 days  | : for Laparoscopic surgeries / normal deliveries |
| 1 day         | : for day care (OPD) surgeries.                  |

No additional charge on account of extended period of stay shall be allowed if that extension is due to the consequences of surgical procedure or due to any improper practice and the same is not justified.

In case, there are no CGHS prescribed rates for any test / procedure, then AIIMS rates are applicable. If there are no AIIMS rates, then reimbursement is to be arrived at by calculating admissible amount item-wise (e.g. room rent, investigations, cost of medicines, procedure charges, etc.) as per approved rates / actually, in case of investigations.

5. (a) CS (MA) beneficiaries are entitled to facilities of private, semi-private or general ward depending on their basic pay. The entitlement is as follows:—

Sl. No.	Pay drawn in pay band	Ward Entitlement
1.	Up to ₹ 13,950	General Ward
2.	₹ 13,960 to 19,530	Semi-Private Ward
3.	₹ 19,540 and above	Private Ward

(b) The package rates given in rate list of CGHS are for semi-private ward.

(c) The package rates prescribed are for semi-private ward. If the beneficiary is entitled for general ward, there will be a decrease of 10% in the rates; for private ward entitlement there will be an increase of 15%. However, the rates shall be same for investigation irrespective of entitlement, whether the patient is admitted or not and the test, *per se*, does not require admission.

6. The hospital shall charge from the beneficiary as per the CGHS prescribed rates or its own rate list, whichever is lower. The hospital shall charge CGHS Non-NABH Pune rates.

7. (a) The maximum room rent admissible for different categories would be:

General ward	₹ 1,000 per day
Semi-private ward	₹ 2,000 per day
Private ward	₹ 3,000 per day
Day care (6 to 8 Hrs.)	₹ 500 (same for all categories)

(b) Room rent mentioned above at (a) above is applicable only for treatment procedures for which there is no CGHS prescribed package rate. 11

Room rent will include charges for occupation of bed, diet for the patient, charges for water and electricity supply, linen charges, nursing charges and routine upkeeping.

(c) During the treatment in ICCU / ICU, no separate room rent will be admissible.

(d) Private ward is defined as a hospital room where single patient is accommodated and which has an attached toilet (lavatory and bath). The room should have furnishings like wardrobe, dressing table, bed-side table, sofa set, etc., as well as a bed for attendant. The room has to be air-conditioned.

(e) Semi-private ward is defined as a hospital room where two to three patients are accommodated and which has attached toilet facilities and necessary furnishings.

(f) General ward is defined as hall that accommodates four to ten patients.

(g) Normally the treatment in higher category of accommodation than the entitled category is not permissible. However, in case of an emergency when the entitled category accommodation is not available, admission in the immediate higher category may be allowed till the entitled category accommodation becomes available. However, if a particular hospital does not have the ward as per entitlement of beneficiary, then the hospital can only bill as per entitlement of the beneficiary even though the treatment was given in higher type of ward.

If, on the request of the beneficiary, treatment is provided in a higher category of ward, then the expenditure over and above entitlement will have to be borne by the beneficiary.

8. In case of non-emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the empanelled hospitals of his/her choice (provided the hospital is recognized for that treatment procedure / test), after the specific treatment / investigation has been advised by Authorized Medical Assistant and on production of valid ID card and permission letter from the concerned Ministry / Department.

9. The hospital shall honour permission letter issued by competent authority and provide treatment / investigation facilities as specified in the permission letter.

10. The hospital shall also provide treatment / investigation facilities to the CGHS beneficiaries and their dependent family members at

its own rates or rates approved under CS (MA) Rules, whichever is lower. 12  
The hospital shall provide treatment to pensioner CGHS beneficiaries after authentication through verification of valid CGHS Cards.

11. However, pensioner CGHS beneficiaries would make payment for the medical treatment at approved rates as mentioned above and submit the medical reimbursement claim to the Additional Director, CGHS through the CMO in charge of the CGHS Wellness Centre, where the CGHS Card of the beneficiary is registered.

12. In case of emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the empanelled hospitals of his/her choice (provided the hospital is recognized for that treatment procedure / test), on production of valid ID card, issued by competent authority.

13. During the in-patient treatment of the CS (MA) beneficiary, the Hospital will not ask the beneficiary or his attendant to purchase separately the medicines / sundries / equipment or accessories from outside and will provide the treatment within the package rate, fixed by the CGHS which includes the cost of all the items.

14. In case of treatment taken in emergency in any non-recognized private hospitals, reimbursement shall be considered by competent authority at CGHS prescribed package/rates only.

15. If one or more minor procedures form part of a major treatment procedure, then package charges would be permissible for major procedure and only 50% of charges for minor procedure.

16. Further, the Kavde Nursing Home, Uttam Nagar, Pune (Maharashtra) shall undertake the pre-investigations / diagnostic tests / consultations / examinations as a service provider for conducting the Annual Medical Examination of the Civil Services, Group 'A' Officers of above 40 years of age as per the prescribed protocol for Annual Medical Examination, as per Annexure (not printed).

17. The hospital will not charge the Central Government Employees who come for Annual Medical Examination more than ₹ 2,000 for conducting the prescribed medical examinations of the male officers and ₹ 2,200 for female officers, who come to the hospital with the requisite permission letter from their Department / Ministry concerned. The above rates for Annual Medical Examination are valid until such time when the above rates are revised by the Central by the Government.

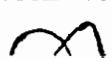
18. Any legal liability arising out of such services shall be the sole responsibility and shall be dealt with by the concerned empanelled hospital. Services will be provided by the Hospital as per the terms given above.

19. Ministry of Health and Family Welfare reserves the right to withdraw / cancel the above recognition without assigning any reason.

20. The order takes effect from the date of issue of the O.M.

21. The authorities of Kavde Nursing Home, Uttam Nagar, Pune (Maharashtra) will have to enter into an agreement with the Government of India to the effect that the Hospital will charge from the Central Government employees at the rates fixed by the Government and they will have to sign a Memorandum of Understanding (MoU) within a period of 3 months from the date of issue of the above-mentioned OM failing which the Hospital will be derecognized (Two original copies of MoU duly signed by the Hospital to be sent for acceptance). Subject to above, the Hospital can start treating Central Government employees covered under CS (MA) Rules, 1944.

22. A communication in acceptance of the Para. 21 above may be sent to the undersigned within a week from the receipt of this Office Memorandum.



**Renewal for Empanelment of New Pandey Hospital, Shanichara, Hoshangabad-461 001(Madhya Pradesh) for treatment of Central Government employees under CS (MA) Rules, 1944**

The undersigned is directed to say that the proposal received for empanelment of New Pandey Hospital, Shanichara, Hoshangabad (Madhya Pradesh) for treatment of Central Government Employees and their family members under CS (MA) Rules, 1944 was under consideration for some time.

2. In view of the hardship faced by CS (MA) beneficiaries for their own treatment and the treatment of their family members at Hoshangabad (Madhya Pradesh), the matter has been examined in the Ministry and it has been decided to empanel New Pandey Hospital, Shanichara, Hoshangabad (Madhya Pradesh) under Central Services (Medical Attendance) Rules, 1944.

3. The Schedule of charges for the treatment of Central Government Employees and the members of their family under the CS (MA) Rules, 1944, will be the rates fixed for CGHS, Jabalpur. The approved rates are available on the website of CGHS (<http://www.cgshsparent.nic.in/cghsnew/index.asp>) and may be downloaded / printed.

4. The undersigned is further directed to clarify as under:—

(a) "Package Rate" shall mean and include lumpsum cost of in-patient treatment / day care / diagnostic procedure for which a CS (MA) beneficiary has been permitted by the competent authority or for treatment under emergency from the time of admission to the time of discharge, including (but not limited to) — (i) Registration charges, (ii) Admission charges, (iii) Accommodation charges including patient's diet, (iv) Operation charges, (v) Injection charges, (vi) Dressing charges, (vii) Doctor / consultant visit charges, (viii) ICU / ICCU charges, (ix) Monitoring charges, (x) Transfusion charges, (xi) Anaesthesia charges, (xii) Operation theatre charges, (xiii) Procedural charges / Surgeon's fee, (xiv) Cost of surgical disposables and all sundries used during hospitalization, (xv) Cost of medicines, (xvi) Related routine and essential investigations, (xvii) Physiotherapy charges, etc., (xviii) Nursing care and charges for its services.

(b) Cost of Implants is reimbursable in addition to package rates as per CGHS ceiling rates for implants.

(c) Treatment charges for new born baby are separately reimbursable in addition to delivery charges for mother.

(d) New Pandey Hospital, Shanichara, Hoshangabad (Madhya Pradesh) shall not charge more than the package rates fixed for CGHS, Jabalpur.

(e) Expenses on toiletries, cosmetics, telephone bills, etc., are not reimbursable and are not included in package rates.

5. Package rates envisage duration of indoor treatment as follows:— 14

- Up to 12 days : for Specialized (Super Specialities) treatment  
Up to 7 days : for other Major Surgeries  
Up to 3 days : for Laparoscopic surgeries / normal deliveries  
1 day : for day care / Minor (OPD) surgeries.

No additional charge on account of extended period of stay shall be allowed if that extension is due to infection on the consequences of surgical procedure or due to any improper procedure and is not justified.

In case, there are no CGHS prescribed rates for any test / procedure, then AIIMS rates are applicable. If there are no AIIMS rates, then reimbursement is to be arrived at by calculating admissible amount item-wise (e.g. room rent, investigations, cost of medicines, procedure charges, etc) as per approved rates / actually, in case of investigations.

6. (a) CS (MA) beneficiaries are entitled to facilities of private, semi-private or general ward depending on their basic pay. The entitlement is as follows:—

Sl. No.	Pay drawn in pay band	Ward Entitlement
1.	Up to ₹ 13,950	General Ward
2.	₹ 13,960 to 19,530	Semi-Private Ward
3.	₹ 19,540 and above	Private Ward

(b) The package rates given in rate list are for semi-private ward.

(c) The package rates prescribed are for semi-private ward. If the beneficiary is entitled for general ward, there will be a decrease of 10% in the rates; for private ward entitlement there will be an increase of 15%. However, the rates shall be same for investigation irrespective of entitlement, whether the patient is admitted or not and the test, *per se*, does not require admission.

7. The hospital shall charge from the beneficiary as per the CGHS prescribed rates or its own rate list, whichever is lower. The hospital shall charge CGHS Non-NABH Jabalpur rates.

8. (a) The maximum room rent admissible for different categories would be:

General ward	₹ 1,000 per day
Semi-private ward	₹ 2,000 per day
Private ward	₹ 3,000 per day
Day care (6 to 8 Hrs.)	₹ 500 (same for all categories)

(b) Room rent mentioned above at (a) above is applicable only for treatment procedures for which there is no CGHS prescribed package rate.

Room rent will include charges for occupation of bed, diet for the patient, charges for water and electricity supply, linen charges, nursing charges and routine upkeeping.



(c) During the treatment in ICCU / ICU, no separate room rent will be admissible.

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(d) Private ward is defined as a hospital room where single patient is accommodated and which has an attached toilet (lavatory and bath). The room should have furnishings like wardrobe, dressing table, bed-side table, sofa set, etc., as well as a bed for attendant. The room has to be air-conditioned.

(e) Semi Private ward is defined as a hospital room where two to three patients are accommodated and which has attached toilet facilities and necessary furnishings.

(f) General ward is defined as hall that accommodates four to ten patients.

(g) Normally the treatment in higher category of accommodation than the entitled category is not permissible. However, in case of an emergency when the entitled category accommodation is not available, admission in the immediate higher category may be allowed till the entitled category accommodation becomes available. However, if a particular hospital does not have the ward as per entitlement of beneficiary, then the hospital can only bill as per entitlement of the beneficiary even though the treatment was given in higher type of ward.

If, on the request of the beneficiary, treatment is provided in a higher category of ward, then the expenditure over and above entitlement will have to be borne by the beneficiary.

9. In case of non-emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the above-mentioned hospitals of his/her choice (provided the hospital is recognized for that treatment procedure / test), after the specific treatment / investigation has been advised by Authorized Medical Attendant and on production of valid ID card and permission letter from his/her concerned Ministry /Department.

10. The hospital shall honour permission letter issued by competent authority and provide treatment/investigation facilities as specified in the permission letter.

11. The hospital shall also provide treatment / investigation facilities to the CGHS beneficiaries and their eligible dependent family members at their own rates or rates approved under CS (MA) Rules, whichever is lower. The hospital shall provide treatment to such pensioner CGHS beneficiaries after authentication through verification of valid CGHS Cards.

12. However, pensioner CGHS beneficiaries would make payment for the medical treatment at approved rates as mentioned above and submit the medical reimbursement claim to the Additional Director, CGHS through the CMO in charge of the CGHS Wellness Centre, where the CGHS Card of the beneficiary is registered.

13. In case of emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the above-mentioned hospitals of his/her choice (provided the hospital is recognized for that treatment procedure / test), on production of valid ID card, issued by competent authority.

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14. During the in-patient treatment of the CS (MA) beneficiary, the Hospital will not ask the beneficiary or his attendant to purchase separately the medicines / sundries / equipment or accessories from outside and will provide the treatment within the package rate, fixed by the CGHS which includes the cost of all the items.

15. In case of treatment taken in emergency in any non-recognized private hospitals, reimbursement shall be considered by competent authority at CGHS prescribed package / rates only.

16. If one or more minor procedures form part of a major treatment procedure, then package charges would be permissible for major procedure and only 50% of charges for minor procedure.

17. Further, the New Pandey Hospital, Shanichara, Hoshangabau (Madhya Pradesh) shall undertake the investigations / diagnostic tests / consultations / examinations as a service provider for conducting the Annual Medical Examination of the Central Government Civil Services Group 'A' Officers of above 40 years of age as per the prescribed protocol for Annual Medical Examination. The hospital shall conduct all prescribed investigations / diagnostic tests / consultations / examinations, etc., of the Group 'A' Central Government Officers according to the prescribed protocol as per Annexure (*not printed*).

18. The hospital will not charge the Central Government Employees more than ₹ 2,000 for conducting the prescribed medical examinations of the male officers and ₹ 2,200 for female officers, who come to the hospital with the requisite permission letter from their Department / Ministry concerned. The above rates for Annual Medical Examination are valid until such time when the above rates are revised by the Central by the Government.

19. Any legal liability arising out of such services shall be the sole responsibility and shall be dealt with by the concerned empanelled hospital. Services will be provided by the Hospital as per the terms given above.

20. Ministry of Health and Family Welfare reserves the right to withdraw / cancel the above recognition without assigning any reason.

21. The order takes effect from the date of issue of the O.M.

22. The authorities of New Pandey Hospital, Shanichara, Hoshangabad (Madhya Pradesh) will have to enter into an agreement with the Government of India to the effect that the Hospital will charge from the Central Government employees at the rates fixed by the Government and they will have to sign a Memorandum of Understanding (MoU) (2 copies enclosed only for Hospital) within a period of 3 months from the date of issue of the above-mentioned OM failing which the Hospital will be derecognized. Subject to above, the Hospital can start treating Central Government employees covered under CS (MA) Rules, 1944.

*G.I., CGHS, O.M. No. 6-108/CGHS/Gr. Cell/2014/HEC, dated 8-4-2015 17*

**Suspension of empanelment of 'Saket City Hospital, New Delhi'  
from the list of Hospitals / Centres empanelled under CGHS**

The undersigned is directed to state that CGHS has empanelled private hospitals in various CGHS covered cities to provide healthcare facilities to its beneficiaries. Empanelment of the private hospitals is done under a contractual agreement between the CGHS and the private hospital on mutually agreed terms and conditions.

2. A number of complaints have been received against Saket City Hospital, Saket, New Delhi regarding deficiency in services, particularly denial of credit facilities to entitled class of CGHS beneficiaries and overcharging. Thus there is gross violation of the terms and conditions of empanelment as laid down in the 'Memorandum of Agreement'.

3. A 'Show Cause Notice' was issued to Saket City Hospital seeking clarification on the issues raised by the beneficiaries. However, the reply received from Saket City Hospital has not been found satisfactory.

4. It has, therefore been decided to suspend the CGHS empanelment of Saket City Hospital, New Delhi, initially for a period of three months or till further orders with effect from 16-4-2015. The hospital shall no longer be a part of the list of empanelled hospital / centres for any purposes under CGHS. Patients admitted prior to 16-4-2015, shall continue to be treated at CGHS rates and discharged after due treatment and their bills would be accepted on submission of the proper justification for stay.

G.I., Dept. of Per. & Trg., O.M.No.4/6/2008-Estt.(Pay II),  
Dated 24-03-2015

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Revision of Special Allowance and Cash Handling Allowance as  
a result of enhancement of Dearness Allowance with  
effect from 1-1-2014

References are being received from various Ministries with regard to the amount of Special Allowance and Cash Handling Allowance admissible consequent upon enhancement of Dearness Allowance payable to Central Government employees @ 100% with effect from 1<sup>st</sup> January,2014 announced vide Ministry of Finance, Department of Expenditure, O.M.No.1/1/2014-E-II(B), dated the 27<sup>th</sup> March,2014.

2. This Department's O.M.No.4/6/2008-Estt.(Pay II), dated 1-10-2008 provides that the rates of Special Allowance and Cash Handling Allowance will be increased by 25% every time the Dearness Allowance payable on revised pay scales goes up by 50%.

3. All Ministries/Departments are therefore, again advised to take necessary action accordingly.

G.I., Dept. of Pen. & P.W., O.M. No. 38/50/2012-P&PW(A), 19  
dated 23-12-2014

**Amendment to Central Civil Services (Pension) Rules**

**G.S.R. 266.**— In exercise of the powers conferred by the proviso to Article 309 and after consultation with the Comptroller and Auditor-General in relation to persons serving in the Indian Audit and Accounts Department, the President hereby makes the following rules further to amend the Central Civil Services (Pension) Rules, 1972, namely:—

1. (1) These rules may be called the Central Civil Services (Pension) (Fifth Amendment) Rules, 2014.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Central Civil Services (Pension) Rules, 1972, in Rule 9, after sub-rule (5), the following sub-rules shall be inserted, namely:—

“(5-A) The President may at any time, either on his own motion or otherwise call for the records of any inquiry and revise any order made under these rules, after consultation with the Union Public Service Commission, and may confirm, modify or set aside the order; or remit the case to any authority directing such authority to make such further enquiry as it may consider proper in the circumstances of the case; or pass such other orders as he may deem fit.

Provided that no order enhancing the amount of the pension or gratuity to be withheld or withdrawn, shall be made by the President unless the Government servant concerned has been given a reasonable opportunity of making a representation against the order proposed and except after consultation with the Union Public Service Commission,

“(5-B) The President may at any time, either on his own motion or otherwise review any order passed under these rules, where extenuating or special circumstances exist to warrant such review or when any new material or evidence which could not be produced or was not available at the time of passing the order under review and which has the effect of changing the nature of the case, has come, or has been brought, to his notice.

Provided that no order enhancing the amount of the pension or gratuity to be withheld or withdrawn, shall be made by the President unless the Government servant concerned has been given a reasonable opportunity of making a representation against the order proposed and except after consultation with the Union Public Service Commission.”

*GI, Dept. of Pen. & P.W., O.M. No. F. No. 4/2/2014-P&PW (Co-ord.),  
dated 30-3-2015*

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### **Amendment to Central Civil Services (Pension) Rules**

**G.S.R. .... (E).**— In exercise of the powers conferred by the proviso to Article 309 and Clause (5) of Article 148 of the Constitution and after consultation with the Comptroller and Auditor-General of India, in relation to persons serving in the Indian Audit and Accounts Department, the President hereby makes the following rules further to amend the Central Civil Services (Pension) Rules, 1972, namely:—

1. (1) These rules may be called the Central Civil Services (Pension) Amendment Rules, 2015.
- (2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Central Civil Services (Pension) Rules, 1972, in Form 5, under the heading “Check-List of Documents to be submitted along with Form 5”, after Serial Number 8 and the entry relating thereto, the following serial number and entry shall be *inserted*, namely:—

“9. Form for submitting details under ‘Anubhav’ (optional)”.

*GI., Dept. of Pen. & P.W., O.M. No. 1/19/2014-P&PW(E), dated 31-3-2015*

**Enrolment for Aadhaar number and its seeding in pension records of all pensioners and family pensioners**

In November, 2014, the Prime Minister has launched an Aadhaar-based biometric verification system "Jeevan Pramaan" to enable pensioners to submit a digital Life Certificate online. This is an important step in realising the vision of Digital India. This facility has been provided in addition to the other existing methods of submitting Life Certificate.

2. "Jeevan Pramaan" aims at sparing the pensioners and family pensioners the trouble of visiting bank or any other pension disbursing agency for submission of Life Certificates. It is possible to submit the Life Certificate from personal computers and laptops or by visiting a conveniently located Common Service Centre. Further, banks by linking Aadhaar number with bank accounts and PPO numbers will ensure authenticity of pension and other payments.

3. All the pensioners / family pensioners are, therefore, advised to get themselves and their family members registered for Aadhaar and furnish this information to the Pension Disbursing Authority. This exercise may be completed at an early date so as to avoid inconvenience at the time of submission of Life Certificate in November, 2015.

**Amendment to the Central Civil Services (Joining Time) Rules, 1979**

**S.R. 229 (E).**— In exercise of the powers conferred by the proviso to clause 309 read with Clause (5) of Article 148 of the Constitution and in consultation with the Comptroller and Auditor-General of India in respect of persons serving in the Indian Audit and Accounts Department, the Government hereby makes the following rules further to amend the Central Civil Services (Joining Time) Rules, 1979, namely:—

- (1) These rules may be called the Central Civil Services (Joining Time) (Amendment) Rules, 2015.
- (2) They shall come into force on the date of their publication in the Official Gazette.

**In the Central Civil Services (Joining Time) Rules, 1979,—**

- (i) In Rule 4, for sub-rule (4), the following sub-rule shall be substituted, namely:—

“(4) For appointment to posts under the Central Government on the results of a competitive examination or interview or both open to Government servants and others, the Central Government employees and permanent or provisionally permanent State Government employees shall be entitled to joining time under these rules, if such Government servants opt for having their past service in the Central Government or State Government counted for all purposes in the Central Government”;

- (ii) In Rule 5, in sub-rule (4), for the existing Note, the following Notes shall be substituted namely:—

“NOTE 1.— Distance means actual distance travelled and not weighted mileage for which fare is charged by the Railways in certain ghat or hill regions.

NOTE 2.— In case of transfer of a Government servant to or from North-Eastern Region, including Sikkim, Andaman and Nicobar Islands, Lakshadweep and Ladakh, two days additional time shall be admissible over and above the normal joining time reckoned on the basis of actual distance between their old and new place of posting”;

- (iii) In Rule 6, for sub-rule (1), the following sub-rule shall be substituted, namely:—

“(1) The period of unutilized joining time shall be regulated in terms of the provisions of sub-clause (ii) of Clause (a) of sub-rule (1) of Rule 26 of the Central Civil Service (Leave) Rules, 1972”;

- (iv) after Rule 7, the following Notes shall be inserted, namely:—

NOTE 1.— The sanction of the admissible joining time shall be accorded by the competent authority exercising the administrative control over the Government servant proceeding on transfer.



### LTC Claims — Need for observing prescribed procedures

This Department receives a large number of recommendations for relaxation of some or the other provision of the Central Civil Services (Leave Travel Concession) Rules, 1988, (hereinafter referred to as LTC Rules), in individual cases. It is seen that, in most cases the situation arises as due care had not been exercised by the Government servant and/or the administrative authority in claiming LTC or in examination.

#### 2. The references mainly relate to:

- (a) Late submission of claims;
- (b) Booking of air tickets through an agency not authorized by the Government for this purpose;
- (c) Travel by private vehicles; and
- (d) Claims for wrong block of years.

In this connection, it may please be noted that the primary responsibility for ensuring compliance with the rules is that of the Government servant. The oft-repeated plea of ignorance of rules cannot be a valid ground for relaxation of rules. At the same time, it has also been observed that the administrative authorities have also shown laxity and due care on their part could have prevented such situations from arising.

#### Late Submission of Claim

In terms of Rules 14 and 15 (vi) of LTC Rules, the time-limit for submission of LTC claim is :

- (i) Within three months of completion of return journey, if no advance is drawn;
- (ii) Within one month of completion of return journey, if advance is drawn.

These limits have been delegated, as under, to the Ministries / Departments in accordance with the concurrence of the Financial Advisor.

- (i) Up to 6 months, if no advance is drawn;
- (ii) Up to 3 months if advance is drawn, provided the Government servant refunds the entire amount of advance (not merely the unutilized portion) within 45 days of completion of return journey.

As per Rule 12 (a) of the 'Compendium of Rules on Advances to Government servants', it is the responsibility of the Head of Office to ensure recovery of advances and also to see that the conditions attached to the advances are fulfilled. The Drawing and Disbursing Officer (DDO) is required to keep a watch on the advances and furnish monthly statements to the AP&AO. In addition, the DDO is also required to adjust the short term advances at the close of financial year.

**5. Booking of air tickets through agents other than Government approved agents**

5.1 Government servants travelling by air under LTC are required to book their tickets either directly from the airline or through the approved agencies viz., M/s. Balmer Lawrie & Co. Ltd., M/s. Ashok Tours and Travels Ltd. /IRCTC. Booking through any other agency is not permissible.

**6. Travel by private vehicles**

6.1 As per LTC rules, a Government servant may travel only by vehicles operated by Central / State Government or local bodies or by any corporation in the public sector owned / controlled by Central / State Government. Journey on LTC by taxi, auto-rickshaw etc, are permissible only between places not connected by rail. This is further subject to the condition that these modes operate on a regular basis from point to point with the specific approval of the State Governments / transport authorities concerned and are authorized to ply as public carriers,

**7. Claims for wrong block of years**

7.1 Whenever a Government servant applies for LTC advance, the administrative authority is required to verify from the service book and certify the entitlement of the Government servant. Cases of the type mentioned in Para. 2 (d) would not arise, if this is properly done.

8. LTC Rules also provide that a Government servant who has been granted LTC Advance is required to submit copies of the tickets within 10 days of drawal of advance. The administrative authority can at this stage itself check the date of commencement of journey; whether ticket has been booked direct from airline or through approved agency, etc. Any discrepancy can be brought to the notice of the Government servant so that he can take remedial action, if needed.

9. Even in cases where advance is not drawn, the Government servant is required to give prior intimation of his intention to avail LTC. The administrative authority can check the details indicated especially w.r. entitlement. A watch can also be kept to ensure timely submission of claims.

10. All Ministries / Departments are requested to bring the contents of this O.M. to the notice of all concerned. It may also be noted that requests for relaxation of rules shall be considered by this Department only if it is established that the deviation is due to reasons beyond the control of the Government servant and there has been no laxity on the part of the administrative authorities concerned.