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केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,  
नई दिल्ली 110 016  
18, Institutional Area, Shaheed Jeet Singh Marg  
New Delhi 110 016  
Fax: 26514179 फोन TEL: 26858570  
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F.1-23(3)/2004-KVS (Admn.-I)

Date: 09.05.2014

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
**All Regional Offices**

**SUB: Forwarding of revised norms for opening of new Kendriya Vidyalayas under Civil/Defence Sector - regarding.**

Sir/Madam,

The Board of Governors, KVS in its 96<sup>th</sup> meeting held on 28.01.2014 has approved certain amendments in the norms prescribed for opening of new Kendriya Vidyalayas under Civil/Defence Sector.

Accordingly, a set of revised norms (10 pages) for opening of new Kendriya Vidyalayas under Civil/Defence Sector is forwarded herewith with the request to examine the proposals of new Kendriya Vidyalayas strictly in accordance with the provisions made under these norms, henceforth.

This supersedes all previous orders issued on the subject.

Yours faithfully,

  
(Dr. E. Prabhakar)

Joint Commissioner (Pers.)

Encl: As above

Copy to:-

1. The PS to Commissioner, KVS.
2. The PS to Additional Commissioner (Admn.)/(Acad.).
3. The Deputy Secretary (UT), MHRD, New Delhi for information.
4. All Officers/Sections, KVS Hqrs.
5. The Director, all ZIETs, KVS.
6. The Principal, KV, Moscow, Kathmandu and Tehran.
7. The President/Secretary recognized staff associations.
8. The Deputy Commissioner (EDP) to upload the circular on KVS website.

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KENDRIYA VIDYALAYA SANGATHAN  
18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग

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## ANNEXURE-I

### NORMS FOR OPENING OF NEW KENDRIYA VIDYALAYA IN CIVIL SECTOR/DEFENCE SECTOR.

1. Proposal for opening of new Kendriya Vidyalaya (Central School) is considered only if sponsored by one of the following:-
- (a) Ministries or Departments of the Govt. of India.  
(b) State Governments.  
(c) Union Territories Administrations.  
(d) Organization of employees belonging to the eligible categories, (as in Annexure III)
  - (ii). Free of cost land defined as under:

Sl. No.	Location	Requirement of land (Acres)
I	Metropolitan city	04
II	Hilly Areas	08
III	Urban Area	08
IV	Semi-Urban/Rural Areas	10

The Sponsoring Authority will be liable to identify and demarcate adequate and suitable land as per aforesaid norms, free of cost for its transfer in favour of KVS. **On receipt of approval of Govt. of India for opening of new Kendriya Vidyalayas under Civil/Defence Sector, the concerned sponsoring authority will be intimated about sanction of a new KV but necessary Administrative orders for opening of a new Kendriya Vidyalaya will be issued only after the identified and demarcated land is transferred to KVS on lease or permanent transfer and its possession is also given to KVS. In case, the required extent of land is not transferred in favour of KVS within one year of intimation of sanction by KVS, then the said sanction of a new KV will be withdrawn and will be utilized for another suitable location. However, if the required extent of land is transferred within one year, then Administrative orders for opening of a new Kendriya Vidyalaya will be issued immediately after transfer of land, and the new KV will be opened in the temporary accommodation provided by the sponsoring authority.**

However, with respect to new KVs of Defence Sector, the one year norms may be relaxed on the merit of the case.

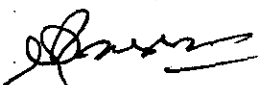
- (iii). (a) When there is a concentration of at least 500 employees of the Defence services or of Central Govt. or of the Govt. of India Undertaking individually or jointly.  
(250 in the case of Special Focus Districts)
- (b) When there is minimum potential enrolment of children of specified categories for opening a Kendriya Vidyalaya belonging to categories I to IV which may be 200 or an average of 30 per class whichever is more.
- (iv). When the sponsoring authority makes available, **free of rent or on nominal rent**, temporary accommodation to house the expanding Vidyalaya till the Kendriya Vidyalaya Sangathan does construct its own Vidyalaya building on the land leased to it; and
- (v). Provision of the residential accommodation to at least 50% of the staff should be made available by the sponsoring authority. The number of such residential units needs to be earmarked before the school is opened.
2. A new Kendriya Vidyalaya may be opened in the campus of Govt. of India undertaking if it agrees to bear the recurring and non-recurring expenditure including accommodation, land and future development facilities as also the proportionate overhead charges on the proposed Vidyalaya provided the need for such a Vidyalaya is established with reference to the location and non-availability of alternate educational facilities.
3. A new Kendriya Vidyalaya may be opened in the campus of an Institution of Higher Learning, like IIT, CSIR Laboratories etc. on the same terms and conditions as stipulated in respect of Schools for Public Sector Undertaking.

**Signature of Sponsoring Authority  
with Seal**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

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ANNEXURE-IITERMS AND CONDITIONS FOR OPENING OF A KENDRIYA VIDYALAYA UNDER CIVIL SECTOR/DEFENCE SECTOR.

**Note:** Acceptance of terms and conditions by the sponsoring authority is a precondition to the opening of a new Kendriya Vidyalaya in the Civil/Defence Sector. The sponsoring authority is required to submit in quadruplicate, the acceptance and confirmation of the terms and conditions.

**1. GENERAL**

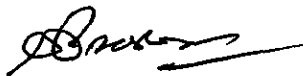
- a) The Sangathan does not take over an existing school.
- b) The Sangathan opens a new Kendriya Vidyalaya of its own in accordance with its own approved pattern of education.
- c) The Sangathan does not run KG classes.
- d) In no case the Sangathan will take the liability of appointing/absorbing any of an existing school staff in the service of the Sangathan. The existing staff members are, however, free to apply in response to the advertisement for various categories of posts, issued by the Sangathan from time to time and compete with outsiders.

**2 (A). REQUIREMENT OF LAND :**

A suitable piece of land, as prescribed under point 1(ii) of Annexure-I, will have to be provided free of cost or at nominal lease rent i.e. @ Re. 1/- per annum, for the construction of the permanent Vidyalaya building. A site plan of the land proposed to be provided should be attached. The demarcated land should be **transferred to KVS prior to opening of a new Kendriya Vidyalaya as stated in para-1(ii) of Annexure-I.** This condition is mandatory for entertaining the proposal for opening of a new Kendriya Vidyalaya. The sponsoring authority will also provide suitable temporary accommodation, free of rent, for running the school until the Sangathan is able to construct its own permanent Vidyalaya building on the land provided by the sponsoring authority. This period may be about 5 to 7 years after actual transfer of land to the Sangathan.

**(B) REQUIREMENT OF TEMPORARY ACCOMMODATION:**

To begin with at least 20 rooms roughly of the size of 7 m X 7 m, which can accommodate at least 40 students per section, are required. This accommodation is necessary to initially open classes I to V with two sections each and to provide for consequential expansion of the Vidyalaya during next 3 to 4 years, as also for Principal's room, Staff room, Library room, Vidyalaya office and accommodation for other miscellaneous activities of the Vidyalaya. A sketch map of the proposed accommodation indicating the sizes of the rooms should be enclosed. Temporary accommodation once provided shall under no circumstances be withdrawn unless the Sangathan is satisfied with alternative



arrangements made in this regard by the sponsoring authority or until the Sangathan is able to construct its own building.

**(C). MAINTENANCE AND REPAIR OF TEMPORARY ACCOMMODATION:**

The responsibility to carry out the normal maintenance and repair of the temporary building handed over to the Kendriya Vidyalaya Sangathan for running the school will be that of the sponsoring authority.

**3. RESIDENTIAL ACCOMMODATION:**

Residential accommodation to at least 50% of the staff posted in the proposed K.V. will have to be provided by the sponsoring authority on priority basis on the same terms and conditions as applicable to their own staff of corresponding status. The total number of such residential units will need to be earmarked before the school is opened.

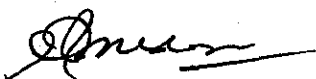
**4. PRIORITIES FOR ADMISSIONS:**

The following priorities have been laid down for admission to the Kendriya Vidyalayas in the Defence/Civil Sector.

1. Children of transferable and non-transferable central government employees and children of ex- servicemen. This will also include children of foreign national officials, who come on deputation or transfer to India on invitation by Govt. of India.
2. Children of transferable and non-transferable employees of Autonomous Bodies/Public Sector Undertaking/Institute of Higher Learning of the Government of India.
3. Children of transferable and non-transferable State Government employees.
4. Children of transferable and non-transferable employees of Autonomous Bodies/ Public Sector Undertakings/Institute of Higher Learning of the State Governments.
5. Children from any other category including the children of foreign nationals who are located in India due to their work or for any personal reasons. **The Children of Foreign Nationals** would be considered only in case there are no Indian Nationals' waitlisted for admission.

**Note: Preference in Admission to wards will be granted based on the number of transfers of the parents in the last 7 years.**

No deviation from the aforesaid policy can be made in the matters of admission.



**NOTE:**

The Kendriya Vidyalaya will strictly follow the instructions issued from time to time by the Kendriya Vidyalaya Sangathan in regard to admission, fee structure, syllabus, medium of instruction, utilization of Vidyalaya Vikas Nidhi, text books, examination, promotion, norms for sanction of staff, teachers qualifications, their appointment, promotion, transfer etc.

**5. STAFF:**

The entire staff for the Vidyalaya will be appointed by the Kendriya Vidyalaya Sangathan in the scales of pay and on the terms and conditions prescribed by it from time to time.

**6. VIDYALAYA MANAGEMENT COMMITTEE:**

The Vidyalaya Management Committee will be constituted in accordance with the pattern prescribed by the Sangathan from time to time.

**7. AFFILIATION:**

The school will get itself affiliated to the Central Board of Secondary Education, New Delhi at the appropriate time.

**8. OTHERS:**

(A) In the event of violation of terms and conditions for running the Kendriya Vidyalaya by the sponsoring authority, the Sangathan will have the right to close down the Kendriya Vidyalaya and examine the disposal of assets and liabilities in consultation with the Government of India.

(B) Further, aforesaid terms and conditions are subject to modifications in the light of the directive of Board of Governors of KVS/ Government of India from time to time.

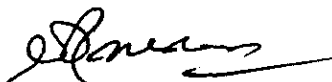
The terms and conditions as referred to above are accepted and confirmed.

**Signature of Sponsoring Authority  
with Seal**

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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3. Location of the proposed building and the existing campus with respect to the residential colony in the station. :

4. Facilities for playground and other open space for the use of students :

5. Amount of licence fee, if any chargeable for land, building etc :

III. OTHER PHYSICAL FACILITIES PROPOSED TO BE MADE AVAILABLE BY THE SPONSORING AUTHORITY IN THE NEAR FUTURE AND THE DATE BY WHICH TO BE AVAILABLE :

IV. FACILITIES FOR STAFF :

1. Details of the residential accommodation to be provided to the teachers, non-teaching personnel and terms on which to be made available. Please indicate the particulars of the houses earmarked for the staff. :

2. Facilities for medical attendance to be made available to the staff. :

3. Facilities for shopping and purchase of provisions. :

4. Facilities for transport, recreation and entertainment available at the station and terms on which available :

V. LAND :

1. Any new site of building or school campus earmarked in the colony/ station. :

2. Area of the school site earmarked as above. Please enclose a map indicating the relative position of the site with respect to the residential colony. :



2. **Distribution of the students in accordance with categories of personnel as indicated in VI (a) to (f) above.**

i)	_____	_____
ii)	_____	_____
iii)	_____	_____
iv)	_____	_____
v)	_____	_____
vi)	_____	_____
vii)	_____	_____

**VIII. FURNITURE AND OTHER TEACHING MATERIALS:**

Details of furniture for students and teachers and other teaching materials like black-boards, maps, Lab. Equipments etc. which will be transferred to KVS free of cost. : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**IX. SCHOOLING FACILITIES IN EXISTENCE:**

Is there any School in existence, in the station and/or near about ? If so, the details indicating classes, subjects, medium of instructions, affiliation with Secondary Education Board (State/Central) etc. may be given. : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**X. FACILITIES OF TRANSPORT TO THE PRINCIPAL IN CASE OF A BRANCH KENDRIYA VIDYALAYA.**

Facilities for transport at least twice a week to the Principal of the neighboring Kendriya Vidyalaya can be made available for visits and inspection of the Branch Kendriya Vidyalaya. : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**XI. IN CASE IT IS PROPOSED TO HAND OVER THE EXISTING SCHOOL IN THE CAMPUS TO THE KENDRIYA VIDYALAYA SANGATHAN, PLEASE GIVE THE INFORMATION (IN ADDITION TO THE POINTS MENTIONED ABOVE) ON THE FOLLOWING POINTS.**

a) The details of the school building and campus, number of rooms etc. : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



3. Feasibility for the free of cost transfer of land to Kendriya Vidyalaya Sangathan for construction of school building and premises, as per norms prescribed in para-1(ii) of Annexure-I.  
(To be transferred prior to opening of a Kendriya Vidyalaya)

#### VI. CATEGORIES OF PERSONNEL AT THE STATION AND NEAR ABOUT.

The number of personnel at the station and near about belonging to the following categories:-

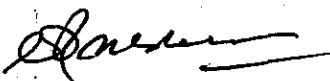
- (a). Transferable Central Government employees including Ex.-Servicemen. : \_\_\_\_\_
- (b). Non-transferable Central Govt. employees including Ex.-Servicemen. : \_\_\_\_\_
- (c). Transferable and non-transferable employees of Autonomous Bodies /Public Sector Undertakings/ Institute of Higher Learning of the Government of India. : \_\_\_\_\_
- (d). Transferable State Government employees : \_\_\_\_\_
- (e). Non-transferable employees of State Government. : \_\_\_\_\_
- (f). Transferable and non-transferable employees of Autonomous Bodies /Public Sector Undertakings/ Institute of Higher Learning of the State Governments. : \_\_\_\_\_

**NOTE :** The word **transferable** denotes only those employees who have actually been transferred from the station to another at least once during the preceding 07 years.

#### VII. **AVAILABILITY OF STUENTS FOR ENROLMENT:**

1.

Class	Students on rolls	Students likely to be admitted
I		
II		
III		
IV		
V		
VI		
VII		
VIII		
IX		
X		



b) Details of furniture of students and teaching materials, Lab. Equipment, Library books etc. available in the school. \_\_\_\_\_

c) Statement indicating the assets of the Vidyalaya both movable and immovable (attach list). \_\_\_\_\_

d) Class-wise break up of the students:

Classes I II III IV V VI VII VIII IX X

No. of students: \_\_\_\_\_

e) Distribution of the students category-wise:

Category of eligible personnel No. of students  
( see Para VII above)

- (1)
- (2)
- (3)
- (4)
- (5)

f) Board to which the school is affiliated for courses of studies. \_\_\_\_\_

**XI. ANY OTHER INFORMATION/POINT RELEVANT IN REGARD TO THIS PROPOSAL.**

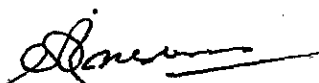
(Signature)

**Name & designation of the officer in -charge with Seal**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

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## Re-organization of 1090 Kendriya Vidyalayas among 25 Regional Offices of KVS

(As on 19.05.2014)

Sr. No.	Name of Region	Number of KVs
1	AHMEDABAD	46
2	BANGALORE	44
3	ERNAKULAM	37
4	CHENNAI	44
5	BHOPAL	43
6	AGRA	39
7	MUMBAI	45
8	BHUBANESWAR	49
9	RANCHI	37
10	JABALPUR	46
11	RAIPUR	40
12	DEHRADUN	47
13	LUCKNOW	40
14	VARANASI	30
15	PATNA	45
16	DELHI	43
17	GURGAON	49
18	JAIPUR	51
19	CHANDIGARH	47
20	JAMMU	59
21	GUWAHATI	45
22	TINSUKIA (Duliajan)	41
23	SILCHAR	31
24	KOLKATA	46
25	HYDERABAD	43
26	KVS (HQ)	03
	<b>Total</b>	<b>1090</b>

**STATE WISE NUMBER OF KENDRIYA VIDYALAYAS (As on 27.05.2014)**

Sr. No.	Name of State	Civil	Defence	Project	I.H.L.	Total
1	A&N (UT)	01	01	00	00	02
2	Andhra Pradesh	29	19	05	01	54
3	Arunachal Pradesh	12	01	00	01	14
4	Assam	24	14	14	03	55
5	Bihar	37	06	02	00	45
6	Chandigarh	00	05	00	00	05
7	Chhattisgarh	19	00	07	00	26
8	D&N Haveli	01	00	00	00	01
9	Daman & Diu	01	00	00	00	01
10	Delhi	32	08	02	01	43
11	Goa	00	05	00	00	05
12	Gujarat	18	16	09	01	44
13	Haryana	17	10	00	00	27
14	Himachal Pradesh	12	08	03	00	23
15	Jammu & Kashmir	20	15	03	00	38
16	Jharkhand	22	04	05	00	31
17	Karnataka	23	10	05	01	39
18	Kerala	25	08	02	00	35
19	Lakshdweep	01	00	00	00	01
20	Madhya Pradesh	62	19	11	00	92
21	Maharashtra	13	38	03	02	56

22	Manipur	05	01	01	00	07
23	Meghalaya	02	04	00	01	07
24	Mizoram	03	00	00	01	04
25	Nagaland	03	02	00	00	05
26	Orissa	44	05	04	00	53
27	Pondichery	03	00	00	01	04
28	Punjab	13	34	01	01	49
29	Rajasthan	37	22	04	00	63
30	Sikkim	01	00	01	00	02
31	Tamil Nadu	19	15	03	04	41
32	Tripura	07	00	01	01	09
33	Uttar Pradesh	48	44	10	03	105
34	Uttarakhand	23	13	05	02	43
35	West Bengal	27	24	05	02	58
36	KVS(HQ)-KVs Abroad	03	00	00	00	03
	<b>TOTAL</b>	<b>607</b>	<b>351</b>	<b>106</b>	<b>26</b>	<b>1090</b>

(संचालित न हो सकने वाले के० वि० सहित/ including non-functional KV's)

**01.04.2014 तक विद्यालय भवनों की स्थिति / STATUS POSITION OF SCHOOL BUILDINGS AS ON**  
**01.04.2014**  
**(राज्य वार/ STATE - WISE)**

क्रम संख्या / S. No	राज्य का नाम/ Name of states	के० वि० की कुल संख्या/ Total No. of KV's	परियोजना/ उच्च शिक्षण संस्थान/ विदेश के के० वि०/ KV's in Project/ IHL/ Abroad	भवन का निर्माण कार्य किया जाना है/ Building To be constructed	निर्मित भवन/ Building constructed	भवन निर्माणाधीन/ Building under construction	भवन योजना के अन्तर्गत/ Building under Planning	पहचान की गई भूमि/ Land Identified	पहचान की जानी है/ Yet to Identified
1	अंडमान एवं निकोबार/ A&N Island	2	-	2	2	-	-	-	-
2	आंध्र प्रदेश/ Andhra Pradesh	54	6	48	39	7	1	1	-
3	अरुणाचल प्रदेश/ Arunachal Pradesh	14	1	13	9	0	2	1	1
4	असम/ Assam	55	17	38	27	4	2	3	2
5	बिहार/ Bihar	45	2	43	22	3	2	09	7
6	चंडीगढ़/ Chandigarh	5	-	5	5	-	-	-	-
7	छत्तीसगढ़/ Chhatisgarh	26	7	19	13	2	1	3	-
8	दादर एवं नगर हवेली/ Dadra & Nagar Haveli	1	-	1	-	-	-	1	-
9	दमन एवं दीयु/ Daman & Diu	1	-	1	-	-	-	-	1
10	दिल्ली/ Delhi	43	3	40	34	4	-	2	-
11	गोवा/ Goa	5	-	5	5	-	-	-	-
12	गुजरात/ Gujarat	44	10	34	30	1 (*)	1	1	1
13	हरियाणा/ Haryana	28	1	27	23	1	1	2	-
14	हिमाचल प्रदेश/ Himachal Pradesh	23	3	20	12	2	-	5	1
15	जम्मू एवं कश्मीर/ Jammu & Kashmir	38	3	35	15	2	1	13	4
16	झारखण्ड/ Jharkhand	31	5	26	16	1	3	1	5
17	कर्नाटक/ Karnataka	40	7	33	25	4	2	2	0
18	केरल/ Kerala	35	2	33	24	3	3	1	2
19	लक्षद्वीप/ Lakshadweep	1	-	1	-	-	1	-	-
20	मध्य प्रदेश/ Madhya Pradesh	92	11	81	63	5	3	09	1
21	महाराष्ट्र/ Maharashtra	56	5	51	46	1	-	4	-
22	मणिपुर/ Manipur	7	1	6	3	-	2	1	-
23	मेघालय/ Meghalaya	7	1	6	6	-	-	-	-
24	मीजोरम/ Mizoram	4	1	3	1	-	2	00	-
25	नागालैण्ड/ Nagaland	5	-	5	2	-	-	1	2
26	ओडिशा/ Odisha	53	4	49	30	5	1	7	6
27	पुदुचेरी/ Puducherry	4	1	3	1	-	-	2	0
28	पंजाब/ Punjab	49	2	47	33	1	3	10	-
29	राजस्थान/ Rajasthan	64	5	59	49	2	3	3	2
30	सिक्किम/ Sikkim	2	1	1	1	-	-	-	-
31	तमिलनाडु/ Tamil Nadu	41	7	34	29	2	1	2	00
32	त्रिपुरा/ Tripura	9	2	7	4	-	-	2	1
33	उत्तर प्रदेश/ Uttar Pradesh	105	13	92	74	3	3	7	5
34	उत्तराखण्ड/ Uttrakhand	43	7	36	22	2	2	6	4
35	पश्चिम बंगाल/ West Bengal	58	7	51	39	4	1	7	-
36	विदेश (केविस मु०)/ Abroad(KVS Hqrs)	3	3	-	-	-	-	-	-
	Including NF. कुल/ Total	1093	138	955	704	59	41	106	45

Approved in Principle (\*)