



स्पीड पोस्ट/गोपनीय
केन्द्रीय विद्यालय संगठन(सतर्कता विभाग)

18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,
नई दिल्ली-110016

**KENDRIYA VIDYALAYA SANGATHAN
(VIGILANCE SECTION)**

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F.11059/ii-1/2014-KVS(Vig) | 1305-1339

Dated 24 June 2014

The Deputy Commissioner/Director,
All Regional Offices/ZIETs of KVS.

Subject:- Need for self-contained speaking and reasoned order to be issued by the authorities exercising disciplinary powers.

Sir/Madam,

This has reference to the subject cited above and to send herewith a copy of Circular No.02/05/2014 received from Shri J.Vinod Kumar, Officer on Special Duty, Central Vigilance Commission, New Delhi vide letter No.003/DSP/3 dated 19-5-2014 regarding the need for self-contained speaking and reasoned order to be issued by the authorities exercising disciplinary powers with due application of mind. The Commission has also emphasized that the name and designation of the competent Disciplinary Authority should be clearly indicated in such speaking and reasoned orders.

You are requested to look into the matter for following the instructions of the Commission strictly in this regard in future.

The above Circular may also be brought to the notice of the Principals of all Kendriya Vidyalayas under your jurisdiction.

This issues with the approval of the competent authority.

Yours faithfully,

(V.K.SINGH)

ASSISTANT COMMISSIONER(VIG)

Encl: As above

Copy to:-

1. Shri J.Vinod Kumar, Officer on Special Duty, Central Vigilance Commission, Satarkta Bhawan, GPO Complex, Block A, INA, New Delhi-110023
2. The Deputy Commissioner(Admn) / All Branch Officers of KVS(HQ), N.Delhi
3. The Deputy Commissioner, EDP Cell, KVS(HQ) – for uploading this letter & CVC circular on KVS website.
4. Guard file.

Telegraphic Address :
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19/06/2014
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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., इंदिरा दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi 110023

सं./No..... 003/DSP/3

19th May, 2014

दिनांक / Dated.....

Circular No. 02/05/2014

Subject: Need for self-contained speaking and reasoned order to be issued by the authorities exercising disciplinary powers.

Attention is invited to the Commission's office order No. 51/9/03 dated 15.09.2003, officer order No. 14/2/04 dated 26.02.2004 and circular No. 02/01/09 dated 15.01.2009, wherein it was clarified that Disciplinary Authorities (DAs) should issue a self-contained, speaking and reasoned order which must indicate, inter-alia, due application of mind by the authority issuing the order.

2. The Commission has observed that inspite of the above said instructions, the orders issued in disciplinary matters by the Disciplinary Authorities concerned are sometimes not in the form of a speaking and reasoned order indicating due application of mind. The Commission would, therefore, again advice all administrative authorities to ensure that officials exercising disciplinary powers conferred under the applicable statutory rules/CDA Rules etc. governing the public servants concerned in the CPSUs/PSBs/Ministries/ Departments/Organizations to issue the orders which are self-contained, speaking and reasoned indicating due application of mind by them especially when they differ with the advice/recommendations of CVO or Inquiry Officer or the Commission as the case may be giving cogent reasons thereof.

3. Instances have also come to the notice of the Commission wherein the orders passed by Disciplinary Authorities only indicate their designation in the organization and the name of the officer is not indicated in the orders issued. Commission would, therefore, advice that in all such orders issued in disciplinary matters, the name and designation should also be clearly indicated.

4. Heads of Departments/Organizations and CVOs should ensure that all the Disciplinary Authorities in their organization(s) strictly follow the above guidelines of the Commission in future.

18 JUN 2014

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Vinod Kumar

(J. Vinod Kumar)

Officer on Special Duty

All Secretaries in Ministries/Departments to the Government of India
All CMDs of CPSUs/PSBs/Insurance Companies/Autonomous Organisations
All Chief Vigilance Officers

के.वि.सं. अनुभाग अधिकारी (सतर्कता)
KVS SO (Vigilance)

20 JUN 2014

राजकी संख्या / No. 27/14

25 do enclosed
M. Arif

Circulate to
all concerned