



केन्द्रीय विद्यालय संगठन  
**KENDRIYA VIDYALAYA SANGATHAN**  
 18-संस्थागत क्षेत्र,  
 18, INSTITUTIONAL AREA  
 शहीद जीत सिंह मार्ग,  
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F.11085-15/2017-KVS(HQ)/Admn-I/CCPU/

Date : 29-03-2019

The Deputy Commissioner  
 Kendriya Vidyalaya Sangathan  
**All Regional Offices**

Subject: **AMENDMENT IN THE REPORTING AUTHORITY & REVIEWING AUTHORITY OF PRIMARY TEACHERS (PRTS), TRAINED GRADUATE TEACHERS (TGTS) AND POST GRADUATE TEACHERS (PGTS) IN KENDRIYA VIDYALAYAS FOR THE PURPOSE OF FILLING APARs FROM THE ACADEMIC CALENDAR 2019-20.**

Madam/Sir,

Kind attention is drawn towards KVS letter No. F.11085-8/2010-KVSHQ/Admn-I/CCPU dated 29-03-2011 vide which detailed guidelines were issued to adopt the Annual Performance Assessment Report (APAR) in place of erstwhile Annual Confidential Report (ACR). The Board of Governors, KVS in its 113<sup>th</sup> meeting held on 20-02-2019, has accorded approval for amendment in the Reporting Authority & Reviewing Authority in r/o APARs of Primary Teachers (PRTs), Trained Graduate Teachers (TGTs) and Post Graduate Teachers (PGTs) in Kendriya Vidyalayas.

2. Accordingly, in compliance of the decision of the BOG of KVS, the new system for Reporting and Reviewing Authorities of APARs for the following cadres in Kendriya Vidyalayas is adopted from the academic year 2019-20:-

Sl No	Name of post	Existing Provision		Amended Provision	
		Reporting Authority	Reviewing Authority	Reporting Authority	Reviewing Authority
1.	PGTs (All subject)	Principal of KV concerned	Assistant Commissioner of RO concerned	Vice-Principal of KV concerned	Principal of KV concerned
2.	TGTs (All subject)				
3.	TGT (PH & HE)				
4.	TGT (DRT)				
5.	TGT (WE)				
6.	PRIMARY TEACHER	Principal of KV concerned	Assistant Commissioner of RO concerned	Head Master of KV concerned	Principal of KV concerned
7.	PRIMARY TEACHER (MUSIC)				

- (i) In case no post of Head Master/Vice-Principal is sanctioned in a Kendriya Vidyalaya or the posts are lying vacant, the existing provisions will continue.
- (ii) As regards maintenance of record of the APARs, the same will be maintained with the Regional Office concerned.
- (iii) Article-87 of the 'Education Code' for Kendriya Vidyalayas accordingly stands amended to the above extent.

3. These instructions may be circulated among all Kendriya Vidyalayas functioning under your administrative jurisdiction. The Controlling Officers will ensure the compliance of these directions from the academic year 2019-20.

Yours faithfully,

  
(Dr. Shachi Kant) 29/03/19

Joint Commissioner (Pers.)

**Distribution:-**

1. EA/PS to Commissioner, KVS.
2. PS to Additional Commissioner (Admn/Acad), KVS.
3. The Dy. Secretary, UT-2, MHRD, New Delhi.
4. The Director, ZIET of KVS, Gwalior/ Mumbai/ Mysore/ Chandigarh and Bhubaneswar.
5. The Assistant Commissioner, EDP, KVS (HQrs) with the request to upload the circular on the KVS website.
6. The Principal, KV (Moscow/Kathmandu/Tehran).
7. All Officers/Sections in KVS (HQrs) for information.
8. The Secretary/President all recognized KVS Staff Associations.
9. Guard file.

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