

TENDER DOCUMENT
FOR
MANPOWER SERVICE PROVIDER

OFFICE OF THE COMMISSIONER

KENDRIYA VIDYALAYA SANGATHAN (Headquarters),
18 INSTITUTIONAL AREA, SHEED JEET SINGH MARG
NEW DELHI-110016

TEL-26858570/ WEBSITE: www.kvsangathan.nic.in

Price: Rs.1000/-

(Those who download the tender document from
Website should enclose a DD for Rs.1000/-
towards cost of tender)

Tender Notice

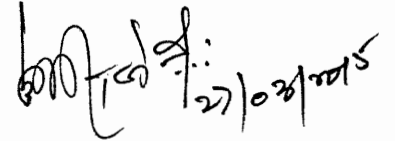
No.F.11090-30/2015-KVS(S&S)

Date: ²⁷3.15

Notice inviting Tender for award to contract for providing services of Data Entry Operator,LDC,Sub-Staff & Unskilled worker.

Sealed tenders are invited under two bid system from reputed service provider for a period of three year, w.e.f the date of effectiveness of the agreement on contract basis for their engagement in KVS(Hq).

The detailed information for outsourcing the service of aforesaid posts has been given in the Tender Document which may be downloaded from the website www.kvsangathan.nic.in. The downloaded tender document should be accompanied with a DD for Rs.1000/- alongwith the tender bid. The EMD of Rs.1,00,000(Rupees one lack only) should also be paid by Demand Draft in favour of KVS(HQ) payable at New Delhi alongwith the technical bid. The last date, time and place for submission of tender document is 15.4.15 by 1.00 PM in Room No.213, KVS(HQ) .



(R K PATHIK)

ASSISTANT COMMISSIONER(ADMN./S&S)

KENDRIYA VIDYALAYA SANGATHAN

TENDER DOCUMENT

**For providing services of
Data Entry Operator,LDC,Sub-staff & Unskilled Worker**

Tender Schedule

(a) Last date and time for Submission: 15.4.15 upto 1.00 PM in Room No.213
Of Tender Document KVS(HQ),18,institutional
Area,Shaheed Jeet Singh Marg,
New Delhi-110016

Note: Late bid shall be out rightly rejected.

(b) Date and time for opening of

- (i) Technical Bids 15.4.15 at 3.00 PM in the office
Chamber of JC(Admn.)KVS(Hq)
- (ii) Financial Bids of eligible : Will be intimated separately.
Bidders

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

Scope of work: The following manpower is required on monthly basis which may increase/decrease in any/all the categories as per need of Kendriya Vidyalaya Sangathan (Hqrs.), 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16

S.No	Name of the Post	Number
1.	Data Entry Operator	05
2.	LDC	10
3.	Sub-staff	10
4.	Unskilled worker	As per requirement

1. The KVS(HQ) requires the services of reputed, well established and financially Sound Manpower Service Provider having experience in providing services of Data Entry Operator, LDC, Sub-staff and unskilled on contract basis for their engagement in KVS(HQ).

2. The contract for providing the aforesaid manpower is for a period of three year from the date of effectiveness of the contract i.e. the date of deployment of the required manpower. The KVS however, reserves right to terminate this initial contract at any time after giving one week's notice without assigning any reason to the selected Service Provider.

3. The interested "Service Providers" may submit the tender document complete in all respects alongwith Earnest Money Deposit (EMD) of Rs.1,00,000 (Rupees One Lack Only) and other requisite documents by 1.00PM on 15.4.15 in Room No.213, KVS (HQ.)

4. **E-mail/Fax bids will be summarily rejected. Late bid shall be out rightly rejected.**

5. The tender is invited under **two bid system i.e Technical Bid and Financial Bid**. The interested Service Provider are advised to submit two separate sealed envelopes super scribing "**Technical Bid for Providing Manpower Services to KVS and "Financial Bid for Providing Manpower Services to KVS"**". Both sealed envelopes should be kept in a sealed envelope supers scribing "**Tender for Providing Manpower Services to KVS(HQ)New Delhi-16"**".

6. The Earnest Money Deposit (EMD), refundable (without interest), should be in the shape of Demand Draft/pay order drawn in favour of "KVS(HQ)" and payable at Delhi should accompany the Technical Bid **failing which the tender application shall be rejected summarily.**

7. The successful tenderer will have to deposit a Performance Security Deposit of Rs.2 Lack in the form of Bank Guarantee/DD in favour of "KVS(HQ)" payable at "Delhi" covering the period of contract within seven days from the date of signing of the agreement. In case, the contract is further extended beyond the initial period, the Bank Guarantee shall be accordingly renewed by the tenderer.

8. The tendering service Providers are required to enclose photocopies of the following documents (duly self attested) **ALONG WITH THE Technical Bid**, failing which their bids shall be summarily rejected and will not be considered any further:

- (a) Copy of the Service Tax Registration certificate of the Service Provider Issued by the competent authority.
- (b) Copy of PAN/GIR card;
- (c) Copies of EPF and ESIC certificates.
- (d) Copy of the Labour License/Registration under the Contract Labour (Regulation & Control) Act,1970
- (e) Certified extracts of the Bank Account containing transactions during last three consecutive years.
- (f) Experience certificate of providing manpower services to Government Department/PSUs etc.
- (g) Copy of the terms and conditions in Tender Document with each page duly signed and sealed by the authorized signatory of the agency as a token of acceptance.
- (h) ISO certificate (only Manpower supply)

9. Any conditional bids shall not be considered and liable to be out rightly rejected .

10. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. Amounts quoted in figure should be repeated in words and in case of any discrepancy, the amounts stated in words shall prevail. **No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected.** However, the cuttings, if any, in the Technical Bid Application must be initialed by the same person who is authorized to sign the tender bids.

11. The technical bids would first be taken into consideration by a Committee. The Technical bids shall be opened on the scheduled date and time in the presence of the authorized representatives of the Service Providers, if any, who wish to be present on the spot at that time. Only one authorized person for each bidder shall be allowed to be present at the time of opening the tender.

12. The Financial Bid of only those tenderers will be opened whose Technical bids are found to be in order. The Financial bids shall be opened in the presence of the authorized representatives of the technically qualified Service Providers, if any, who wish to be present on the spot at that time. The lowest bidder (L1) in the financial bid would be considered. In case the lowest bidder (L1) is disqualified after selection for any reason then the negotiation will be made with second lowest L2) bidder to work as L-1 rate.

13. The Commissioner of the KVS reserves the right to annul all bids without assigning any reason

14. The quoted rates shall not be less than the minimum wage fixed/notified by the Govt. of Delhi and shall include all statutory obligations. The Service provider shall be liable for all kinds of dues payable in respect of the personnel provided under the contract and the Government /KVS shall not be liable to pay any dues for availing the services of the personnel. The Performance Security Deposit and the monthly bills will not be released until the service provider produces the proof of up to date payment of EPF & ESI contribution.

15. The registered office or one of the branch offices of the Service Provider should be located within the jurisdiction of the user Department/Office. In case there is no branch office, the successful bidder will have to open its branch office within two months of the signing the agreement and submit the proof of same mentioning the vital information and copy of documents duly certified by the bidder.

16. All documents submitted shall be consecutively numbered having signature of the authorize signatory on each page and total number of pages shall be mentioned on the top sheet duly signed by th authorized signatory. In case the tender document is not signed by the authorized signatory, a copy of th power of attorney/authorization may be enclosed along with the ender.

17. The KVS reserves the right to call for any document in original including the bank account t verify the veracity of the documents.

TECHNICAL REQUIREMENTS FOR THE TENDERING SERVICE PROVIDER

The tendering Service Provider should fulfill the following specifications:

1. The Bidder may be a Proprietary firm, Partnership firm, Limited Company, corporate body legally constituted.
2. The Service Provider should have at least eight years' experience in providing manpower to Government Departments/Public Sector Companies/Banks etc. The Service Provider should have executed a minimum of three such manpower deployed contracts in Delhi during the preceding eight year period.
3. The Service Provider must have a minimum turn-over of Rs.2 crore per annum for the last three consecutive years as per the audited statement of accounts. The bidder organization should be a profit making one in the preceding two financial years.
4. There should be no case pending with the police against the proprietor/Firm/Partner or the Company (Service Provider) and the Service Provider shall not have been blacklisted otherwise to be evidenced by attachment of an affidavit in this regard.
5. The Service Provider should be duly registered with the Service Tax Authorities and having valid labour Registratation license under Contrct Labour (Regulation & Control) Act,1970.
6. The Service Provider should be registered with the appropriate authorities under Employees Provident Fund and Employees State Insurance Acts.
7. The Service Provider should have its own Bank Account.
8. The registered office or one of the branch offices of the Service Provider should be located within the jurisdiction of the user Department/Office. Incase there is no branch office, the successful bidder will have to open branch office within the jurisdiction of the user Department/office within two months of the signing the agreement.

**TECHNICAL REQUIREMENTS FOR MANPOWER TO BE
DEPLOYED BY THE SUCCESSFUL SERVICE PROVIDER IN THE KVS**

Sl. No.	Designation of the Employee	Age	Qualification
1.	Data Entry Operator	He should be above 18 years of age	Graduate with DCA/equivalent with minimum typing speed of 40 wpm. He should have working experience in this field for 6 months preferably.
2.	LDC	-do-	12 th Passed with minimum typing speed of 40 wpm.
3.	Sub-staff	He should be above 18 years of age	10 th passed
4.	Unskilled Worker	-do-	Under Matriculation-He must be physically fit and mentally sound and should be fit to work even in odd hours

APPLICATION - TECHNICAL BID
(For Providing Manpower Services to KVS(HQ))

1. Name of Tendering Service Provider: _____

2. Status(Proprietor /Partner/
Director): _____

3. Details of Earnest Money Deposit: DD No. _____ Date _____
of Rs. _____ drawn on Bank _____

4. Full Address of Registered : _____
Office _____

Telephone No. _____
FAX No. _____
E-Mail Address _____

5. Full address of Operating / _____
Branch Office : _____

Telephone No.: _____
FAX No. _____
E-Mail Address _____

6. Name & telephone no. of :
Authorized officer/person
to liaise with Field Office(s) _____

7. Banker of the Service Provider: _____

(Attach certified copy of statement of
A/C for the last 3 consecutive years)

Telephone Number of Banker: _____

8. PAN / GIR No. : _____
(Attach attested copy)
9. Service Tax Registration No. : _____
(Attach attested copy)
10. E.P.F. Registration No. : _____
(Attach attested copy)
11. E.S.I. Registration No. : _____
(Attach attested copy)
12. Labour License/Registration under The Contract Labour (Regulation & Control) Act, 1970
13. Financial turnover of the tendering **Service Provider** for the last 3 consecutive financial years.

Financial Year	Amount (Rs. In lakhs)	Remarks, if any
2011-12		
2012-13		
2013-14		

14. Additional information, if any:
(Attach separate sheet if space provided is insufficient)

15. Give details of minimum 3 such contracts/housekeeping/outsourcing (both work) in Headquarters, Autonomous body, Central/State Govt. handled by the tendering Service Provider during the last five consecutive years in the following format

(if the space provided is insufficient, a separate sheet may be attached) :

Sl. No.	Name of client, address, telephone & Fax no	Manpower services provided		Amount of contract (Rs. Lakhs)	Duration of contract		Remark
		Type of manpower provided	No.		From	To	

16. Certificate of work satisfactory completed the services job work..
17. Additional information, if any
(Attach separate sheet, if required)

Date: _____ Signature of the authorized person
Place: _____ Name: _____
Seal : _____

DECLARATION

1. I, _____ Son / Daughter / Wife of
Shri..... Proprietor/ Director/ Authorized Signatory of the Service
Provider, mentioned above, am competent to sign this declaration and execute
this tender document;
2. I have carefully read and understood all the terms and conditions of the tender
and undertake to abide by them;
3. The information / documents furnished along with the above application are true
and authentic to the best of my knowledge and belief. I / we, am / are well aware
of the fact that furnishing of any false information / fabricated document would
lead to rejection of my tender at any stage besides liabilities towards prosecution
under appropriate law.

Date: _____ Signature of authorized person
Place: _____ Name: _____
Seal: _____

FINANCIAL BID

For providing DEO / L.D.C. / Sub-Staff / Labour at KVS (HQ) New Delhi.

1. Name of tendering Company / Firm / Agency _____

2. Rates per person per months (8 hours)

Sl. No.	Component of Rate	Amount in Rupees			
		Graduates	Intermediates	Matriculation	under matriculation
1.	Daily wage Rate (Not less than minimum wages as per MWA, 1948)				
2.	Employees Provident Fund as per applicable rates				
3.	Employees State Insurance as per applicable rates				
4.	Service Tax Liability as per applicable rates				
5.	Any other statutory or legal liability (Please indicate), (uniform)				
6.	Contractors Admn/Service Charge				
	Total (Column 1 to 6 above)				

7	Overtime (per hour)
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Signature of authorized person:

Full Name :.....

Office seal:

Date:

Place:

Rates quoted should be as per the minimum wages prescribed under minimum Wages Act., 1948 as applicable in the NCT of Delhi.

FINANCIAL BID

For providing DEO / L.D.C. / Sub-Staff / Labour at KVS (HQ) New Delhi.

1. Name of tendering Company / Firm / Agency _____

2. **Day basis Immediate Requirement / as per required per person per Day (8 hours).**

Sl. No.	Component of Rate	Amount in Rupees			
		Graduates	Intermediates	Matriculation	under matriculation
1.	Daily wage Rate (Not less than minimum wages as per MWA, 1948)				
2.	Employees Provident Fund as per applicable rates				
3.	Employees State Insurance as per applicable rates				
4.	Service Tax Liability as per applicable rates				
5.	Any other statutory or legal liability (Please indicate), (uniform)				
6.	Contractors Admn/Service Charge				
	Total (Column 1 to 6 above)				

7	Overtime (per hour)				
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Signature of authorized person:

Full Name :.....

Office seal:

Date:

Place:

Rates quoted should be as per the minimum wages prescribed under minimum Wages Act,, 1948 as applicable in the NCT of Delhi.

TERMS & CONDITIONS

GENERAL

1. The Agreement shall commence w.e.f the date of effectiveness of the agreement unless it is curtailed or terminated by the authority owing to deficiency of service, sub-standard quality of manpower deployed, breach of contract etc. or change in requirements.
2. The effectiveness of the agreement commences w.e.f the date when the total manpower required is provided.
3. The Agreement shall be for a period of three year w.e.f the date of its effectiveness unless extended further by the mutual consent of the Service Provider and the Authority.
4. The Agreement may be extended, on the same terms and conditions or with some additions / deletions / modifications, for a further specific period mutually agreed upon by the Service Provider and the Authority.
5. The Service Provider shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organization by whatever name be called without the prior written consent of the Competent authority of KVS.
6. The Service Provider will be bound by the details furnished by it to the Competent authority of KVS while submitting the tender or at subsequent stage. In case, any of such documents furnished by it is found to be false at any stage, it would be deemed to be a breach of terms of Agreement making it liable for legal action besides termination of the Agreement.
7. The Competent authority of KVS reserves the right to accept or reject any or all bids without assigning any reasons thereof and also reserves the right to reject any bid which in his opinion is non-responsive or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.
8. The Service provider shall nominate a coordinator who shall be responsible for immediate interaction with the Department so that optimal services of the persons

deployed could be availed without any disruption. The coordinator shall work under the guidance of the Officer in charge of the check gate and shall be answerable to the concerned.

9. The entire financial liability in respect of manpower services deployed in the KVS concerned shall be that of the Service Provider and the Department or Office concerned will in no way be liable. It will be the responsibility of the Service Provider to pay to the person deployed a sum not less than the minimum rate quoted in the financial bid which also should not be less than the minimum wages prescribed under the prevailing act and adduce such evidence as may be required by the KVS.
10. For all intents and purposes, the Service Provider shall be the "Employer" within the meaning of different Rules & Acts in respect of manpower so deployed. The persons deployed by the Service Provider shall not have any claim whatsoever like employer and employee relationship against the KVS.
11. The Service Provider shall be solely responsible for the redressal of grievances or resolution of disputes relating to persons deployed. The KVS shall, in no way, be responsible for settlement of such issues whatsoever.
12. The KVS shall not be responsible for any financial loss or any injury to any person deployed by the Service Provider in the course of their performing the functions/duties, or for payment towards any compensation.
13. The persons deployed by the Service Provider shall not claim nor shall be entitled to pay, perks and other facilities admissible to regular / confirmed employees during the currency or after expiry of the Agreement.
14. In case of termination of this Agreement on its expiry or otherwise, the persons deployed by the Service Provider shall not be entitled to and shall have no claim for any absorption in regular or other capacity.
15. The person deployed shall not claim any benefit or compensation or absorption or regularization of deployment with office under the provision of rules and Acts. Undertaking from the person deployed to this effect shall be required to be submitted by the Service Provider.
16. The Service Provider must be registered with the concerned Govt. Authorities, i.e. Labour Commissioner, Provident Fund Authorities, Employees State Insurance Corporation etc., and a copy of the registration should be submitted. The Service Provider shall comply with all the legal requirements for obtaining License under Contract Labour (Regulations and Abolition) Act, 1970 if any, at his own part and cost.

- 17 In the event of any engaged personnel being on leave/absent, the service provider shall ensure suitable alternative arrangement to make up for such absence. To meet such eventualities, the agency shall make provision for leave reserve and provide the same under intimation to the concerned authority.
18. The Service provider will provide a list of candidates for the posts of the DEO, LDC & Sub-staff. The Selection Committee constituted by the KVS will select suitable candidates for these posts out of the list of candidates provided by the service provider. Additional 10% of the contracted strength should be kept "on panel" for replacement to meet urgent additions at short notice. The KVS reserves the right to appoint/reject any candidate based on merits of the candidates.
19. The persons deployed by the Service Provider should have good police records and no criminal case should be pending against them.
20. The persons deployed should be polite, cordial and efficient while handling the assigned work and their actions should promote good-will and enhance the image of the KVS. The Service Provider shall be responsible for any act of indiscipline on the part of the persons deployed.

LEGAL

- 21 The persons deployed shall, during the course of their work be privy to certain qualified documents and information which they are not supposed to divulge to third parties. In view of this, they shall be required to take oath of confidentiality and breach of this condition shall make the Service Provider as well as the person deployed liable for penal action under the applicable laws besides, action for breach of contract.
22. The Service Provider shall be responsible for compliance of all statutory provisions relating to minimum wages payable to different types of worker in respect of the persons deployed by it in the Department or office concerned. The Department or office concerned shall have no liability in this regard. The Bidder should produce the evidence in respect of having made payments to the manpower provided as and when called for by the KVS.
23. The Service Provider shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to the Department or office concerned to the concerned tax collection authorities, from time to time, as per the rules and regulations in the matter. Attested Xerox copies of such documents shall be furnished to the KVS.
24. The Service Provider shall maintain all statutory registers under the Law and shall produce the same, on demand, to the authority of the KVS or any other authority under Law.

- 25 The Tax deduction at Source (T.D.S.) shall be done as per the provisions of Income Tax Act/ Rules, as amended, from time to time and a certificate to this effect shall be provided by the KVS.
26. In case, the Service Provider fails to comply with any liability under appropriate law, and as a result thereof, the KVS is put to any loss / obligation, monetary or otherwise, the KVS will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the Service Provider, to the extent of the loss or obligation in monetary terms.
27. The Service Provider shall be held responsible for any loss/damage to the equipments and instruments of the KVS provided to the manpower deployed by the Service Provider due to the negligence or willful damage as assessed by the KVS
28. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, non-payment of remuneration of employed persons and non-payment of statutory dues. The KVS will have no liability towards non-payment of remuneration to the persons employed by the Service Provider and the outstanding statutory dues of the service provider to statutory authorities. If any loss or damage is caused to the Department or Office concerned of KVS by the persons deployed, the same shall be recovered from the unpaid bills or adjusted from the Performance Security Deposit.
29. The decision of KVS(HQ)) in regard to interpretation of the Terms & Conditions and the Agreement shall be final and binding on the Service Provider.

FINANCIAL

- 30 The Technical Bid should be accompanied with an Earnest Money Deposit (EMD) of (Rs.100,000/-), refundable without interest, in the form of Demand Draft / Pay Order drawn in favour of the KVS(HQ), New Delhi **failing which the tender shall be rejected out rightly.**
31. The Earnest Money Deposit in respect of the Service Provider who does not qualify the Technical Bid (First Stage) / Financial Bid (Second competitive stage) shall be returned to them without any interest. **In case of successful tenderer, if the Service Provider fails to deploy the required manpower against the initial requirement within 15days from date of placing the order, the EMD shall stand forfeited without giving any further notice.**
32. The successful tenderer will have to deposit a Performance Security Deposit of Rs. 2 Lack in the form of Bank Guarantee from any Nationalized

Bank in favour of KVS(HQ) covering the period of contract within seven days from the date of signing of the agreement. In case, the contract is further extended beyond the initial period, the Bank guarantee will have to be accordingly renewed by the successful tenders. The amount of performance security deposit may be revised by the Authority taking into account the contractual obligation of the Service Provider.

33. In case of breach of any terms and conditions attached to this agreement, the Performance Security Deposit of the Service Provider shall be liable to be forfeited besides annulment of the Agreement.

34. The Service Provider shall raise the bill, in triplicate, along with attendance sheet duly verified by the Department or Office concerned in respect of the persons deployed and submit the same to the concerned Officer in the first week of the succeeding month. The officer of the concerned Range shall pay the agreed amount on production of monthly bill. No other charges of any kind shall be payable.

35. The agency shall be solely responsible for compliance to the provisions of various labour and industrial laws, such as, wages, allowances, compensations, EPF, Bonus, Gratuity, ESI etc. relating to personnel deployed by it or for any accident caused to them and the KVS shall not be liable to bear any expense in this regard. The Agency shall make payment of wages of a month to the personnel engaged by it by first working day of the succeeding month irrespective of any delay in settlement of its bill by the KVS for whatever reason. The Agency shall also be responsible for the insurance of its personnel.

36. Penalty will be levied and recovered @ Rs.500/- per day per candidate for delay in providing the manpower either on initial deployment or as replacement subsequently.

37. The KVS reserves the right to withdraw or relax any of the terms and condition mentioned above so as to overcome the problem encountered at a later stage.

38. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation. Alternatively the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.

39 The registered office or one of the branch offices of the Service Provider should be located within the jurisdiction of the user Department/office. In case there is no branch office, the successful bidder will have to open branch office within two months of the signing the agreement.

41. All disputes shall be under the jurisdiction of the court at the place where the headquarters of the authority, who has executed the agreement, is located.

42. The successful bidder will enter into an agreement with this Department for supply of suitable and qualified manpower as per requirement of this Department on the above terms and conditions.

Note: These terms and conditions are part of the Contract / Agreement as indicated in the Agreement between State Government and the Service Provider and any non-compliance shall be deemed as breach of the Contract/Agreement.

Declaration by the Tenderer :

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Tenderer with seal)

Address :
Phone No (O) :
Date:

Name :
Seal :

**DOCUMENTS TO BE SUBMITTED BY THE SUCCESSFUL SERVICE PROVIDER
BEFORE DEPLOYMENT OF MANPOWER**

1. List of Manpower shortlisted by service provider for deployment in KVS(HQ), containing full details i.e. date of birth, marital status, address, educational qualification, photo ID Card provided by the security service provider etc.
2. Bio-data of all persons.
3. Any other document considered relevant.

AGREEMENT

This Agreement is made on this _____ day of _____ Between the KVS(HQ), New Delhi-16 represented by _____, here-in-after referred to as the "Authority" which expression shall, where the context so requires or admits, also include its successors or assignees of the one part;

And

M/s _____ represented by Sri _____, here-in-after called the "Service Provider" which expression shall, where the context so requires or admits, also include its successors or assignees of the other part.

Whereas, the "Authority" desires that the services of " _____ " are required in _____ Department/Office; And whereas the "Service Provider" has offered its willingness to the same in conformity with the Provisions of the agreement;

And whereas the "Authority" has finalized the rate as per the terms and conditions of the agreement to the "Service Provider".

Now this agreement witnesses as below:-

1. That the Annexure containing the Terms and Conditions shall be deemed to form and to be read and construed as part of this agreement.
2. That in consideration of the payment to be made by the "Authority" to the "Service Provider", the "Service Provider" hereby agrees with the "Authority" to provide personnel to be engaged as " ___ " in the _____ (name of the Department/Office) in conformity with the provisions of the Terms and Conditions.
3. That the "Authority" hereby further agrees to pay the "Service Provider" the contract price at the time and in the manner prescribed in the said Terms and Conditions.
4. That in the event of any dispute that may arise it shall be settled as per the Terms and Conditions of the contract.
5. That this agreement is valid up to.....

IN WITNESS WHEREOF the parties have caused their respective common seals to be here unto affixed or have here unto set their respective hands and seals on the day and year first written above.

**Signature of the person
authorized to sign on behalf of Service
Provider**

**Signature of the Authority
(An officer acting in the premises for
and on behalf of the KVS**

In the presence of witness:-

Witness

1. Name
Address.....

2. Name.....
Address.....

Witness

1. Name.....
Address.....

1. Name.....
Address.....